

Thurrock Co ordained Scheme
Admissions Policy
Holy Cross School 2011-2012

Admission of children to Holy Cross Catholic Primary School, South Ockendon will be considered in accordance with the following criteria:

The Governors of Holy Cross Primary School will admit **45** children into the Reception class each academic year, this number having been agreed with Thurrock Unitary Authority. There will be one admission date - **September 2011** (children born between 1st September 2006 and 31st August 2007.)

Applications for admission will be considered from parents who wish for a Catholic Education for their children. Preference will be given to applicants according to the following criteria, in the following order:

Oversubscription Criteria

1. Catholic Looked After Children
2. Catholic children attending weekly mass living in the Parish of Holy Cross.
3. Catholic children living in the parish of Holy Cross.
4. Catholic children attending weekly mass living in other parishes.
5. Catholic children living in other parishes.
6. Other Looked After children
7. Children of other Christian denominations whose application is supported by a religious leader.
8. Children of other world faiths whose parents desire a Christian environment for their education and whose application is supported by a religious leader.
9. Other children whose parents desire for them a Christian environment for their education.

These same criteria are applied on deciding entry to our Nursery class. This can accommodate 52 children at any one time.

Please note that an offer of a Nursery place DOES NOT GUARANTEE a place in our Reception class

Where the offer of places to all the applicants in any of the categories listed above would lead to oversubscription, the following provisions will be applied.

The attendance of a brother or sister at the school at the time of enrolment will increase
the priority of an application within each category.

The governing body may increase the priority of an application within a category where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can be most appropriately met at this school.

Tie Break

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to oversubscription, the places up to the admission number will be offered to children living closest to the school, measured in a straight line in metres by a digital mapping system. Pupils living nearer to the school being given higher priority.

**Application Procedures and Timetable - Please refer to the booklet
-Common Application Form - Closing Date**

Applicants are requested to note that applications will be invalid unless the forms included in this booklet have been completed and received at the correct address.

Waiting Lists

In addition to their right of appeal, unsuccessful candidates will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria set out above and *not* in the order in which applications are added to the list. Names are normally removed from the list after 1 year.

Pupils with a Statement of Special Educational Needs

The admission of pupils with a statement of Special Educational Needs is dealt with by a completely separate procedure. This procedure is integral to the making and maintaining statements by the pupil's home Local Education Authority. Details of this separate procedure is set out in the *Special Educational Needs Code of Practice*.

**Notes (these notes form part of the oversubscription criteria)*

'**looked after child**' has the same meaning as in section 22 of the Children Act 1989 and means any child in the care of a local authority or provided with accommodation by them
(e.g. children with foster parents.)

'**Catholic**' means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

Sibling details: For the purpose of allocating places, the following will be classified as siblings: Full siblings living at the same address. Step siblings living at the same address. Half siblings living at the same address. Long-term foster siblings living at the same address at the date of application and admission.

To demonstrate an exceptional social, medical or pastoral need of the child which can be most appropriately met at this school, the governing body will normally require written evidence from an appropriate professional, such as a social worker, doctor or priest.

Distances will be measured from the main entrance using lit and made up public roads and paths.