

To the landlord:

Part A: The property

Give the following details:

Address of property you wish to buy

Name of your landlord

	Thurrock Borough Council
Post code:	

Note

You can only claim the right to buy the property of which you are a tenant. It does not matter whether it is a house or a bungalow, a flat or a maisonette – the right to buy can still apply.

Part B: The tenant(s)

Give the following details for each tenant of the property

Is the property the tenant's only or principal home? Does he or she wish to buy?

Surname	Mr / Mrs / Ms / Miss	Other Names	<i>Please tick appropriate box</i>			
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Notes

- 1) You will be a tenant if your name appears on the tenancy agreement, rent book or rent card.
- 2) You can only claim the right to buy if the property is your only or principal home. (If you are applying to buy jointly with other tenants, only one tenant need satisfy this requirement).
- 3) The agreement of any tenant who does not wish to buy must be obtained before you claim the right to buy. They should sign Part G of this notice. Their tenancy will end when you buy the property.

Part C: Family member(s) sharing the right to buy

If you wish to share the right to buy with any member of your family who is not a tenant, give their details below:

Surname	Other Names	Is the property the family member's only or principal home?	Has he or she lived with the tenant throughout the last 12 months?
		<i>Please tick appropriate box</i> Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Relationship to tenant

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Surname	Other Names	Is the property the family member's only or principal home?	Has he or she lived with the tenant throughout the last 12 months?
		<i>Please tick appropriate box</i> Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Relationship to tenant

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Surname	Other Names	Is the property the family member's only or principal home?	Has he or she lived with the tenant throughout the last 12 months?
		<i>Please tick appropriate box</i> Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Relationship to tenant

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Notes

- 1) Your husband or wife may share the right to buy with you if the property is their only or principal home.
- 2) Other members of your family may share the right to buy if the property is their only or principal home and they have lived with you throughout the last 12 months (or a shorter period accepted by your landlord). A person living with you as your husband or wife, but not actually married to you, is regarded as a member of your family.
- 3) You may share the right to buy with up to 3 members of your family who are not themselves tenants.

Part E: Previous discount

Give details below of any previous purchase at a discount from a public sector landlord (see page 12) which you (or your husband or wife or deceased husband or wife) have made. If you are applying to buy jointly with others, give details in relation to each purchaser.

Address of property

Name of public sector landlord

Date of purchase
(month/year)

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Name of previous purchaser

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Address of property

Name of public sector landlord

Date of purchase
(month/year)

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Name of previous purchaser

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Note

The amount of any discount on a previous purchase from a public sector landlord, less any sum later repaid, may be deducted from the discount allowed on your present purchase.

Part F: Tenants' improvements

Give the following details of any tenants' improvements to the property.

Description of improvement

Name of tenant who made the improvement

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Notes

- 1) When the property is valued to fix the price, any improvements which you have made will be ignored and the price may therefore be lower.
- 2) If a member of your family, or your former husband or wife, was the tenant of the property immediately before you, any improvements they made to the property will also be ignored.
- 3) You should give details of any such improvements if you think they may affect the value of the property e.g. central heating, double glazing, a fitted kitchen or a new bathroom suite.

Part G: Signatures

Remember, if you deliberately give false information you may be prosecuted.

To be completed by each tenant wishing to buy:

- I claim the right to buy.
- As far as I know the information given in this notice is true.

Signature	Surname	Other names	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Daytime Tel No (if any)

Signature	Surname	Other names	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Daytime Tel No (if any)

Signature	Surname	Other names	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Daytime Tel No (if any)

Signature	Surname	Other names	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Daytime Tel No (if any)

To be completed by each family member (who is not a tenant) sharing the right to buy:

- I agree to share the right to buy.
- As far as I know the information given in this notice is true.

Signature	Surname	Other names	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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To be completed by each tenant not wishing to buy:

(Your tenancy will end if the purchase goes ahead)

- I do not wish to claim the right to buy.
- I agree to the above purchaser(s) exercising the right to buy.

Signature	Surname	Other names	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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