

National Concessionary Bus Pass Application Form



For new
applicants
only



NATIONAL CONCESSIONARY BUS PASS APPLICATION FORM FOR NEW APPLICANTS ONLY

The National Concessionary bus pass allows you to FREE off-peak travel on local buses in England between 9.30am and 11pm on weekdays and all day weekends and bank holidays.

(Thurrock residents can also use their pass within the boundaries of Thurrock from 9am Monday to Friday)

Free travel is only permitted on local bus services in England within the hours shown above. At all other times a fare must be paid in accordance with fares charged by individual operators and cannot be reclaimed from either the operator or from Thurrock Council.

On the reverse of the bus pass Thurrock Council has provided a library card, this can be activated by visiting any library within Thurrock.

Please contact the Passenger Transport Unit on 01375 413886 if

Your bus pass is no longer required

You have changed address

Your pass has been lost or stolen (please note a £10 fee is payable for a lost pass, which is non-refundable).

Application form to be returned to the
Passenger Transport Unit
Thurrock Council
New Road
Grays
Essex
RM17 6SL

Who is Eligible?

You must be a resident of Thurrock and aged 60 years or over, or an eligible disabled person of fare paying age and under 60 years.

In any application for a concessionary travel pass, the onus will be on the applicant to prove their entitlement.

If you are applying under the age criteria you will need to supply the following proofs.

You must only supply **photocopies** of the relevant proofs required.

One proof of age - any one of the following that bears name and date of birth: medical card, birth certificate, passport, driving licence

Two proofs of address – recent utility bill, council tax bill, receipt of benefits letter, recent bank statement, driving licence, medical card, repeat prescription. Proofs must be printed, not hand written.

One photograph – One recent colour passport-style photograph of yourself. It must have been taken in the last 12 months. It must show a close-up of your head and shoulders facing forwards, looking straight into the camera without a hat. Please write your name on the reverse of the photo.

If you are applying under the disabled persons criteria you will also need to provide the proofs as above: - one proof of age, two proofs of address, one photograph as well as proof of disability as shown on page 3.

Proof of Eligibility - for those under 60 years and of a fare paying age and who qualify under the criteria shown in the Transport Act 2000 (Section 146), you will need to supply proofs as above – one proof of age and two proofs of residence plus proof of disability as below.

Shown with each criteria is the evidence that is to be supplied to prove eligibility.
Please tick the box that relates to you on the application form.

A	Blind or partially sighted.	Letter from your GP, a Senior Practice Nurse or an optometrist confirming that you are blind or partially-sighted in receipt of the Higher Rate Mobility Component of the Disabled Living Allowance, war pensioner's Mobility Supplement, Blue Badge.
B	Profoundly or severely deaf.	Letter from your GP, a Senior Practice Nurse or audiologist confirming that you are deaf, in receipt of Higher Rate Mobility Component of the Disabled Living Allowance, or war pensioner's Mobility Supplement
C	Without speech.	Letter from your GP, a Senior Practice Nurse confirming that you are without speech, in receipt of Higher Rate Mobility Component of the Disabled Living Allowance, war pensioner's Mobility Supplement
D	Disability, which has a substantial long-term adverse effect on your ability to walk.	We require that you are either receiving Higher Rate Mobility Component of the Disabled Living Allowance, war pensions Mobility Supplement or a letter from your GP or Senior Practice Nurse confirming that your walking ability is permanently and substantially impaired to the extent that you are unable to walk more than 64 meters without severe discomfort, or in receipt of a current disabled person's parking (Blue Badge)
E	Long term loss of use of both arms or the loss of both arms	Letter from your GP or Senior Practice Nurse, in receipt of Higher Rate Mobility Component of the Disabled Living Allowance, war pensioner's Mobility Supplement
F	Learning disability	Letter from your GP or Senior Practice Nurse confirming your learning disability.
G	Refusal of driving license/ Unable to drive due to medical reasons. This pass must be returned if the restriction is lifted.	Letter from DVLA confirming the refusal of a driving licence, or a letter from your GP confirming that you would likely to be refused a driving licence due to your medical condition. This does not include those excluded from holding a driving licence due to the persistent misuse of drugs and or alcohol.

**FOR ALL APPLICANTS - PLEASE READ CAREFULLY
THESE DECLARATIONS BEFORE SIGNING THIS FORM**

For office use only

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Data Protection statement

The purpose for collecting your personal details on this form is to allow the council to process and assess your application for a concessionary bus pass. As part of this we need to collect evidence from you including some sensitive information about you, such as relevant health/ medical data. The council will store all details securely and confidentially within the Passenger Transport Unit on a database system. Access to the information will be on a strictly need-to-know basis. Hard copy proofs are shredded immediately after assessment of application and all other information will be retained for three years before being securely disposed of/deleted from our systems. This information may need to be shared with other accredited organisations or agencies such as the Audit Commission and dedicated printing company for the production of the pass in line with the Data Protection Act. If required further information may be obtained from the Information Matters Team www.Thurrock.gov.uk/foi

I hereby give consent for my personal information to be processed as described above.

I certify the information below is correct, that I am a permanent resident of Thurrock and I am aware that false information given in order to receive a bus pass will mean I forfeit any future entitlements.

Please affix
passport size
photograph
here

Please read the back of this page 'Fair Processing Notice' – National Fraud Initiative

Signed

Name

Date / /

If under 16 years of age signature of parent/guardian

To be completed by all applicants

Title First Names

Surname Age

Address

Postcode Telephone No.

Date of Birth / / National Insurance No.

Email address

Are you applying under the **age entitlement?** Please tick the box that applies to you. Yes No

If **No** please tick the box that relates to your disability (information on page 3)

 A B C D E F G

Companion pass

In some cases the applicant is so severely disabled or handicapped they are unable to travel alone, as a result the council will consider providing the disabled person with a pass entitling a companion to travel with them. This only applies to travel within Thurrock.

If you require this type of pass please tick the box and then an appropriate form will be sent to you.

Fair Processing Notice – National Fraud Initiative

Thurrock Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud.

The Audit Commission appoints the auditor to audit the accounts of this authority, and they are also responsible for carrying out data matching exercises.

Data matching involves comparing computer records held by one body against other computer records held by the same or another body to see how they match.

This is usually personal information. Computerised data matching allows potentially fraudulent claims of payments to be identified. Where a match is found it indicates that there is an inconsistency, which requires further investigation. No assumption can be made as to whether there is fraud, error or other explanation until further detailed investigation is carried out.

The Audit Commission currently requires us to participate in a data-matching exercise to assist in the prevention and detection of fraud. We are required to provide particular data to the Audit Commission for matching for each exercise, and these are set out in the Audit Commission's guidance, which can be found at:
www.audit-commission.gov.uk/nfi

The use of data by the Audit Commission in a data matching exercise is carried out with statutory authority under its powers in Part 2A of the Audit Commission Act 1998. It does not require the consent of the individuals concerned under the Data Protection Act 1998.

Data matching by the Audit Commission is subject to a Code of Practice. This may be found at: www.audit-commission.gov.uk/nfi/codeofdmp

For further information on the Audit Commission's legal powers and the reasons why it matches particular information, see:
<http://www.audit-commission.gov.uk/nfi/fptext.asp>

Monday - Friday
9.00am - 5.00pm



TCBP/08/70

For free translation phone

للترجمة المجانية الرجاء الاتصال هاتفياً.
欲索取免費譯本，請致電。

Pour une traduction gratuite, téléphonez

मुफ्त अनुवाद के लिए फोन कीजिए
സൗജന്യമായ തർജ്ജിമയ്ക്കായി ബന്ധപ്പെടുക
Turjubaan lacag la'aan ah ka soo wac telefoonka.

Para uma tradução grátis, telefone.

বিনাখরচে অনুবাদের জন্য টেলিফোন করুন

મફત ભાષાંતર માટે ફોન કરો.

ਮੁਫਤ ਅਨੁਵਾਦ ਲਈ ਫੋਨ ਕਰੋ

مفت ترجمے کے لئے ٹیلیفون کیجیے۔

Za besplatne prevode pozovite

Para obtener una traducción telefónica gratuita llame al:

Перевод – бесплатно. Звоните.

Për një përkthim falas telefononi.

இலவச மொழிபெயர்ப்புக்கு தொலைபேசி செய்யவும்.

Για δωρεάν μετάφραση, τηλεφωνήστε.

Ücretsiz çeviri için telefon edin.

Điện thoại để được thông dịch miễn phí.

بۇ وەرگىران (تەرجومە كۆردىن) بە خۇرايى، تەلەفۇن بە.

Del nemokamo vertimo skambinkinte

For large print or braille phone

020 8430 6291

© Newham Language Shop

Version 6 - 3/2006



traveline
public transport info
0871 200 22 33
www.traveline.info

For more information please call 01375 413886
or visit www.thurrock.gov.uk