

Thurrock Council volunteer role description

Chair of the Tilbury Pride in Place Board

Role summary	<p>The Board Chair will provide strategic leadership and governance for the Pride in Place programme in Tilbury and ensure local people are the driving force behind delivering the initiatives they want to see.</p> <p>The Chair will help recruit their Board, and will ensure the Board operates effectively, collaborates with key stakeholders, and delivers on its mission to enhance community pride, engagement, and local development.</p>
Location	Tilbury
How to apply	Complete the application form at https://consult.thurrock.gov.uk/pride-in-place

About you

- Must live or work in Tilbury
- Must demonstrate a strong commitment to investing in Tilbury, and engaging and involving all parts of Tilbury's community.
- Should ideally have experience of leading complex projects to achieve successful outcomes – this could be in the private, public or voluntary sector, or in a volunteering or community leadership role.
- Cannot be an elected politician (e.g. MP or local councillor)

Tasks and responsibilities

- Leadership & Governance: Chair all Board meetings, ensuring they are productive, inclusive, and aligned with Pride in Place objectives.
- Board Recruitment & Development: Lead the recruitment of Board members with the support of the local Member of Parliament (MP) and Thurrock Council, ensuring the Board reflects the local population in Tilbury.
- Foster a culture of collaboration and continuous improvement among Board members, ensuring the Board has or develops the necessary mix of skills and experience required to lead on this significant investment in Tilbury.
- Stakeholder Engagement: Act as an ambassador for Pride in Place within the community and with external partners. Build strong relationships with local residents, businesses, voluntary groups, and statutory bodies. Work closely with Thurrock Council, the MP, ward cllrs and other key stakeholders.
- Strategic Oversight: Oversee the development and delivery of the Tilbury Pride in Place Plan, setting out a 10-year vision for the area and detailing how funding will be spent in the first 4-year investment cycle. Monitor progress against agreed objectives and ensure effective reporting. Identify opportunities for innovation and community-led projects.

- Compliance & Risk Management: Ensure the Board operates within legal and regulatory frameworks. Manage risks appropriately and maintain high standards of governance.

Skills and experience

- Proven leadership experience in a governance or community setting.
- Strong communication and facilitation skills.
- Ability to build consensus and manage diverse viewpoints.
- Knowledge of Tilbury and its community dynamics.
- Ability to work constructively with a range of other agencies, including politicians, the council and voluntary sector organisations.
- Excellent interpersonal and negotiation skills.
- Ability to dedicate sufficient time and energy to the role.
- Experience in chairing meetings and managing governance structures.
- Commitment to equality, diversity, and inclusion principles.

Time Commitment

- Term: 2 years (renewable)
- Commitment: This will vary over time, with a more intensive period in the first 2-3 months following appointment, while board members are recruited and an initial set up plan agreed. We expect initially the Chair will spend a maximum of one day a week on Pride in Place, reducing to approximately 1–2 days per month, including Board meetings and community engagement activities.

Support you will get

- Thurrock Council is the accountable body for the Pride in Place Programme funding at the start of the programme and will play a critical role in enabling and supporting the Neighbourhood Board to develop plans for spending. The council will also support the Board in embedding community-led delivery into decision making,
- This is a voluntary role, similar in nature to that of a charity trustee or school governor. To ensure that the Neighbourhood Board has the right leadership, and to open the position up to candidates who might otherwise be unable to put themselves forward, a small basic payment may be provided. Any allowance would be agreed based on the specific circumstances of the applicant, and full details will be published online.
- Induction training and on-going support.
- This role involves responsibility for managing community funding and financial processes. As such, all appointments will be subject to a DBS check and appropriate pre-employment vetting.
- We recognise the importance of fair and inclusive recruitment and welcome applications from all candidates. A criminal record will not necessarily be a barrier to appointment; however, any convictions will be considered on a case-by-case basis, taking into account their relevance to the responsibilities of the role.

This role requires a Disclosure and Barring Service (DBS) check.