

Thurrock Council

Application for tree works

Application for works to trees subject to a preservation order (TPO) or notification of proposed works to trees in conservation areas (CA).

How we will use your information

We will use your information to provide the service requested. We may share your personal data between our services and with partner organisations, such as government bodies and the police. We will do so when it is of benefit to you, or required by law, or to prevent or detect fraud. To find out more, go to thurrock.gov.uk/privacy. Get free internet access at libraries and community hubs.

Excluding applicant contact details and certificates of ownership, information provided on this application form and in supporting documents may be published on our website.

When sending this form to us, below, please state whether your application includes any personal data, as defined under data protection law, that you do not wish to be published on our website:

- development.management@thurrock.gov.uk
- Development Management, Thurrock Council, Civic Offices, New Road, Grays, RM17 6SL

1. Applicant details

Title	
First name(s)	
Surname	
Company name, if applicable	
Full address, including postcode	
Phone number, landline	
Phone number, mobile	
Email address	

2. Agent details

Title	
First name(s)	
Surname	
Company name, if applicable	
Full address, including postcode	
Phone number, landline	
Phone number, mobile	
Email address	

3. Trees location

Full address or location of the site where the tree(s) stand, including postcode where available	
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If there is not an address, describe as fully as possible where it is – for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Main Road' – or provide an easting and northing grid reference

Full description of the site where the tree(s) stand	
Grid reference – easting	
Grid reference – northing	

4. Trees ownership

Does the applicant own the tree(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If you answered 'No' above, please give details of the tree(s) owner below, if known.

Owner's title	
Owner's first name(s)	
Owner's surname	
Owner's company name, if applicable	
Owner's full address, including postcode	
Owner's phone number, landline	
Owner's phone number, mobile	
Owner's email address	

5. Application type

Which category of protected tree(s) are you seeking consent to work on?	<input type="checkbox"/> Tree(s) in a conservation area <input type="checkbox"/> Tree(s) subject to a tree preservation order
If you are seeking consent to work on tree(s) subject to a tree preservation order, please state the title(s) of the tree preservation order	

6. Tree(s) identification and works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Enter the species of the tree(s) and include a sketch plan showing position(s) of the tree(s) in relation to buildings, named roads and boundaries. If possible, where trees are protected by a tree preservation order, please number them as shown in the first schedule to the order – for example, T3 Oak, two Beech and one Birch in G2, seven Ash in A1, sycamore in W1.

You might find it helpful to consult a tree surgeon to clarify what needs to be done.

Trees and proposed works	
Reference you have given the plan	

7. Reason for works

Only complete this section if you seek consent for trees that have a tree preservation order.

Reasons for carrying out the proposed works on the tree(s)	
Depending on your reasons, your application must be accompanied by additional documents.	
Do your reasons include the health or safety of the tree(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes', provide report by a tree professional, such as an arboriculturist or horticultural adviser.	
Do your reasons include alleged subsidence damage?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes', provide a full report by an engineer or surveyor, together with a full report from a tree professional, to include:	
<ul style="list-style-type: none"> • date and description of property damage • sub-soil type and shrinkage potential • location of any roots found and their identification • history of ground and building movement through a distortion survey, or level or crack monitoring over a suitable period • other vegetation in the vicinity and its management since discovery of the damage 	

8. Additional information

If you sending additional information, please provide the reference numbers of plans, documents and professional reports in support of your application.	
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9. Application checklist

Use this checklist to make sure the form has been completed correctly and all relevant information has been submitted. For works to trees protected by a tree preservation order, failure to supply sufficiently precise detailed information may result in your application being rejected or delayed.

In particular, you must provide the following.	
A completed and dated application form.	<input type="checkbox"/>
A sketch plan showing the location of all tree(s).	<input type="checkbox"/>
A full and clear specification of the works to be carried out.	<input type="checkbox"/>
A statement of reasons for the proposed work.	<input type="checkbox"/>
Evidence in support of statement of reasons – in particular, you should provide the following.	
A report by a tree professional – an arboriculturist or horticultural adviser – if your reasons relate to the health or safety of the tree(s)	<input type="checkbox"/>
A report by an engineer or surveyor, together with one from a tree professional – arboriculturist – if you are alleging subsidence damage	<input type="checkbox"/>
For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You may therefore wish to provide the following.	
A completed and dated form, with all questions answered	<input type="checkbox"/>
A sketch plan showing the precise location of all tree(s)	<input type="checkbox"/>
A full and clear specification of the works to be carried out	<input type="checkbox"/>
Whether the trees are protected by a tree preservation order or are in a conservation area, please indicate which of the following types of additional information you are submitting.	
Photographs.	<input type="checkbox"/>
A report by a tree professional – arboriculturist – or other.	<input type="checkbox"/>
Details of any assistance or advice sought from a local planning authority officer prior to submitting this form.	<input type="checkbox"/>

10. Declaration

I hereby apply for consent / give notice as described in this form and the accompanying plans and additional information.

Signed – applicant	
Alternatively, signed – agent	
Date – cannot be pre-application	/ / (DD/MM/YYYY)