

Thurrock Council

Community Right to Bid – Asset of Community Value Nomination Form

Submission Information

Submission address: communityrights@thurrock.gov.uk

Submission information: thurrock.gov.uk/righttobid

Reference (for internal use only)

Community Right to Bid

The Community Right to Bid – introduced as part of the Localism Act 2011 – enables certain local voluntary and community organisations to nominate local land or buildings to be included on our list of assets of community value. This entitles them to bid for that asset if it comes up for sale after it has been listed.

To help you with your nomination for listing we have provided a summary of the relevant information for you at [Thurrock Council – Bidding for assets of community value](#).

If you would like to find out more about the definitions used or the national process in place, please read the guidance at [MyCommunity.org.uk – community asset transfer](#).

In line with government guidance for the Community Right to Bid, we respond to all submissions of an 'expression of interest' within 8 weeks of receipt.

The response will clearly outline the judgement to accept or reject your application and the next steps that should be taken.

The assessor will follow an evaluation procedure created in line with guidance issued by the government to make sure this is a fair and transparent process.

For your application to have the best chance of success, please complete this form in as much detail as possible, using additional pages where needed.

Part A – About your organisation

This section provides us with an understanding on the eligibility of your organisation to submit this nomination to register an asset of community value.

Organisation details

Full name of organisation or group submitting the nomination form	
Company or charity registration number, if applicable	
VAT registration number, if applicable	
Name of lead person	
Registered address, if applicable	
Contact address	
Phone number	
Mobile number	
Email address	
Website	

Type of organisation

Please confirm which **one** of the options below best describes your organisation and why you see your organisation as being a Relevant Body.

Please tick the appropriate option:

Neighbourhood forum*	<input type="checkbox"/>	Unincorporated community group	<input type="checkbox"/>
Industrial and provident society	<input type="checkbox"/>	Community interest company	<input type="checkbox"/>
Charity	<input type="checkbox"/>	Company limited by guarantee	<input type="checkbox"/>

* A body designated as a neighbourhood forum under the Town and Country Planning Act

How many members do you have? – this is particularly important for unincorporated community groups	
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Please expand on the type of organisation here

You should explain how the activities of your local group are wholly or partly concerned with the local authority area where the asset sits, or with a neighbouring authority.

You must also be able to demonstrate that your activities are not carried out for profit and where surplus is generated how this is purposed for activities or investment in the community.

Please confirm that you – as lead person – have the permission or authorisation to submit this nomination from the organisation or group you represent

You should also provide evidence that shows the organisation or group have followed the decision making process set out in their constitution or governing document to approve the submission of this nomination – for example, minutes of meeting where decision was taken.

Part B – About the asset of community value to be nominated

Name of property	
Address of property, including postcode	
Property owners' name, if known	
Property owners' address, including postcode, if known	
Phone number, if known	
Main current use of the asset	
Current occupier's name	
Do you consider the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If yes, please provide your reason for nominating the asset, explaining why you believe the asset meets the definition of 'community value' as set out in Section 88 of the Localism Act. Please provide as much information as possible and attach additional sheets if required.

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Part C – Boundary of property

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old) – provision of Land Registry information whilst not essential may help us to reach a decision on the nomination more quickly
- a written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any buildings on the land and details of any roads bordering the site
- a drawing or sketch map with boundaries clearly marked in red

You may wish to attach photos, maps, plans and other documents to help identify the asset and to support your nomination



Part D – Attachment checklist

- Copy of group constitution (or Registration Form and Interest Statement for Community Interest Company)
- Evidence of decision of organisation or group to submit this asset of community value nomination form
- Name and home addresses of 21 members registered to vote in nomination area (if group is not constituted)
- Site boundary plan (if possible)

Part E – Declaration

I declare that to the best of my knowledge the information submitted in this form and the associated documents are correct. I understand that the information will be used in the process to assess my organisation's application to nominate an asset of community value as outlined in Part 5 Chapter 3 of the Localism Act, and the Assets of Community Value (England) Regulations.

I am signing on behalf of my organisation. I understand that Thurrock Council as Relevant Body may reject this nomination form if there is a failure to satisfactorily respond to information requests qualified as required for compliance, or if I provide false/misleading information.

Name	
Date	
Signature	

How we will use your information

We will use your information to provide the service requested. We may share your personal data between our services and with partner organisations, such as government bodies and the police. We will do so when it is of benefit to you, or required by law, or to prevent or detect fraud. To find out more, go to thurrock.gov.uk/privacy. Get free internet access at libraries and community hubs.