

## Chapter 5 – Committees

### Part 1 – Article 8 – Committees and Sub-Committees of Council

#### 1. Committees

1.1 The Council may appoint such Committees as it determines for the effective discharge of its functions. It has determined to appoint the following Committees, each comprising the following number of Councillors:

	Name of Committee	Number of Members	Quorum
(a)	Planning Committee	Nine Councillors, plus two non-voting Members appointed annually by the Council, one to represent the interests of trade and commerce in Thurrock and one to represent the interests of heritage, countryside and conservation	Three voting Members
(b)	Licensing Committee	Fifteen Councillors	Three
(c)	General Services Committee	Seven Councillors	Three
(d)	Standards Committee	Six Councillors, plus up to six co-opted non-voting Members appointed by the elected Members of the Committee.	Three voting Members
(e)	Audit Committee	Six Councillors, plus up to six co-opted non-voting Members appointed by the elected Members of the Committee.	Three voting Members
(f)	Corporate Parenting Committee	Eight Councillors	Three
(g)	Health and Wellbeing Board	Four Councillors, plus the voting Members who are appointed by the Board.	Three voting Members

#### 2. Functions

2.1 The terms of reference of each Committee are set out in Parts 3, 4 and 5 of this Chapter, and each Committee has delegated authority to discharge those functions within the Budget and Policy Framework of the authority.

#### 3. Sub-Committees

3.1 Each Committee may appoint such Sub-Committees as it considers necessary for the effective discharge of its functions and may arrange for the discharge of any of its functions by such Sub-Committee.

## **4. Appointment**

- 4.1 The Council shall appoint the Members of each Committee at the Annual Meeting of Council, or at the next convenient meeting thereafter, or as and when a vacancy has arisen. Each Committee shall appoint the Members of each of its Sub-Committees at the first meeting of the Committee after the Annual Meeting of Council, or as and when a vacancy has arisen.
- 4.2 Each Member of a Committee or Sub-Committee shall remain in office until:
- (a) he/she resigns as a Member of the Committee or Sub-Committee
  - (b) he/she ceases to be a Councillor or whilst suspended; or
  - (c) the Council appoints another person to act in place of the Member
- 4.3 All appointments of Councillors to Committees or Sub-Committees, other than to the Licensing Sub-Committee and the Health and Wellbeing Board, shall be made in accordance with the requirements of Proportionality.
- 4.4 The Council may appoint persons who are not members of the authority to any Committee as co-opted Members. Any such appointment(s) shall be undertaken in accordance with the Council Procedure Rules at Chapter 2, Part 2, Rule 27.6 of this Constitution.

## **5. Proceedings**

- 5.1 Proceedings of these Committees and Sub-Committees shall take place in accordance with the Committee Procedure Rules in Part 2 of this chapter.