



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Thurrock Council
Rents Department
Civic Offices
New Road
Grays
RM17 6SL

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society
To: The Manager Bank/building society
Address
Postcode

Service user number

2 5 0 8 4 3

RENT ACCOUNT NUMBER
(please copy from your rent statement)
1 9 0
Name and address:
Postcode:
Phone number:

Instruction to your bank or building society

Please pay (Thurrock Council) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with (Thurrock Council) and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Chosen date (tick one date only)

1st 7th 15th 24th

Banks and building societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
If there are any changes to the amount, date or frequency of your Direct Debit Thurrock Council will notify you 10 working days in advance of your account being debited or as otherwise agreed.
If an error is made in the payment of your Direct Debit, by Thurrock Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
You can cancel a Direct Debit at any time by simply contacting your bank or building society.