

Duke of Edinburgh Volunteer

Role description

Role title:	Duke of Edinburgh Group Leader
Supported by:	Duke of Edinburgh Development Officer
Role purpose:	<p>To volunteer as part of a team to lead, guide, inspire and encourage young people within the Duke of Edinburgh's Award expedition section.</p> <p>Leading youth charity the Duke of Edinburgh gives all young people the chance to develop skills for work and life, fulfil their potential and have a brighter future. Find out more about doing your Duke of Edinburgh, volunteering for us and supporting our charity.</p>
Location:	Due to the nature of this opportunity it may not be in one location. However, the head office for this is Stanford-le-Hope Youth Centre, Hassenbrook Road.

Tasks and responsibilities

- To effectively deliver the Duke of Edinburgh Award in line with Thurrock Council Operating Authority.
- To attend regular meetings with young people to support and encourage participation within Duke of Edinburgh.
- To attend training and development opportunities.
- Comply with all Thurrock Council's policies and procedures.
- Communicate regularly with your allocated Duke of Edinburgh delivery team
- To develop and maintain a personal knowledge of the Duke of Edinburgh and its current conditions and requirements
- To comply with the administrative, operational and insurance procedures of the Operating Authority and the Duke of Edinburgh.
- To launch and promote the Duke of Edinburgh and enrol young people into the Duke of Edinburgh programme.
- To record participants progress through their Duke of Edinburgh programme.
- Communicate regularly with the Operating Authority.

Skills and experience

- To be able and willing to engage with young people aged between 14 and 25 years old.
- To have, or be willing to work towards, gaining knowledge of the Duke of Edinburgh's Award.
- To have, or be willing to work towards, gaining qualifications relevant to the role (eg. Youth Work, expedition, Duke of Edinburgh modular training framework).

Time commitment

- Mainly weekends or school holidays over two, three or four day periods depending upon D of E Award level.
- Some additional sessions set by Thurrock Council Operating Authority for training 2 or meetings.

Council's commitment

- Induction training and support for the role.
- Relevant training and development.
- On-going support.
- Reimbursement of agreed expenses.

This role requires a DBS (Disclosure and Barring Service) check.