# Thurrock Council – Animal welfare licensing

## How we will use your information

We will use your information to provide the service requested. We may share your personal data between our services and with partner organisations, such as government bodies and the police. We will do so when it is of benefit to you, or required by law, or to prevent or detect fraud. To find out more, go to [thurrock.gov.uk/privacy](https://www.thurrock.gov.uk/privacy). Get free internet access at libraries and community hubs.

## Section 1 – applicant details

| 1.1 | Reference number |
| --- | --- |
| 1.1.1 | System reference number | Click here to enter text. |
| 1.1.2 | Your reference | Click here to enter text. |

Please complete all the questions. If you have nothing to record, state "Not applicable" or "None".

| 1.2 | Agent |
| --- | --- |
| 1.2.1 | Are you an agent acting on behalf of the applicant | [ ]  Yes [ ]  No – if 'No' go to 1.3 |
|  | **Further information about the agent** |
| 1.2.2 | Name | Click here to enter text. |
| 1.2.3 | Address | Click here to enter text. |
| 1.2.4 | Email | Click here to enter text. |
| 1.2.5 | Main phone number | Click here to enter text. |
| 1.2.6 | Other phone number | Click here to enter text. |

| 1.3 | Applicant details |
| --- | --- |
| 1.3.1 | Name | Click here to enter text. |
| 1.3.2 | Address | Click here to enter text. |
| 1.3.3 | Date of birth | Click here to enter text. |
| 1.3.4 | Email | Click here to enter text. |
| 1.3.5 | Main phone number | Click here to enter text. |
| 1.3.6 | Other phone number | Click here to enter text. |
| 1.3.7 | Applying as am organisation or business, including a sole trader | [ ]  Yes [ ]  No |
| 1.3.8 | Applying as an individual | [ ]  Yes [ ]  No |

| 1.4 | Applicant business |
| --- | --- |
| 1.4.1 | Is your company registered with companies house | [ ]  Yes [ ]  No – if 'No' go to 1.4.3 |
| 1.4.2 | Registration number | Click here to enter text. |
| 1.4.3 | Is your business registered outside the UK | Click here to enter text. |
| 1.4.4 | VAT number | Click here to enter text. |
| 1.4.5 | Legal status of the business | Click here to enter text. |
| 1.4.6 | Your position in the business | Click here to enter text. |
| 1.4.7 | The country where your head office is located. | Click here to enter text. |

| 1.5 | Business address – this should be your official address, the address required of you by law to receive all communication |
| --- | --- |
| 1.5.1 | Building name or number | Click here to enter text. |
| 1.5.2 | Street | Click here to enter text. |
| 1.5.3 | District | Click here to enter text. |
| 1.5.4 | City or town | Click here to enter text. |
| 1.5.5 | County or administrative area | Click here to enter text. |
| 1.5.6 | Post code | Click here to enter text. |
| 1.5.7 | Country | Click here to enter text. |

| 1.6 | Licensable activities |
| --- | --- |
| 1.6.1 | **What licensable activities to you intend to carry on?** |
| 1.6.2 | Selling animals as pets | [ ]  Yes [ ]  No – if 'Yes' go to Section 2 |
| 1.6.3 | Breeding dogs | [ ]  Yes [ ]  No – if 'Yes' go to Section 3 |
| 1.6.4 | Providing or arranging for the provision of boarding for cats or dogs | [ ]  Yes [ ]  No – if 'Yes' go to Section 4 |
| 1.6.5 | Hiring out horses | [ ]  Yes [ ]  No – if 'Yes' go to Section 5 |
| 1.6.6 | Keeping or training animals for exhibition | [ ]  Yes [ ]  No – if 'Yes' go to Section 6 |

## Section 2 – selling animals as pets

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018**

| 2.1 | Type of application |
| --- | --- |
| 2.1.1 | Application type | [ ]  New [ ]  Renewal – if 'New', go to 2.1.3 |
| 2.1.2 | Existing licence number | Click here to enter text. |
|  | **Further details about the applicant** |
| 2.1.3 | Do you have any training certificates or qualifications? | [ ]  Yes [ ]  No – if 'No', go to 2.1.5 |
| 2.1.4 | Details of training certificates and qualifications | Click here to enter text. |
| 2.1.5 | Details of relevant experience | Click here to enter text. |

| 2.1 | Type of business |
| --- | --- |
| 2.1.1 | Pet shop | [ ]  Yes [ ]  No |
| 2.1.2 | Home sales | [ ]  Yes [ ]  No |
| 2.1.3 | Internet sales | [ ]  Yes [ ]  No |
| 2.1.4 | Wholesales | [ ]  Yes [ ]  No |
| 2.1.5 | Third-party sales | [ ]  Yes [ ]  No |
| 2.1.6 | Hobby sales (pet fairs) | [ ]  Yes [ ]  No |
| 2.1.7 | Sale of animals to the public as pets by means of a fixed or minimum donation | [ ]  Yes [ ]  No |
| 2.1.8 | Other please state  | Click here to enter text. |

| 2.3 | Premises to be licensed |
| --- | --- |
| 2.3.1 | Name of premises/trading name | Click here to enter text. |
| 2.3.2 | Address of premises | Click here to enter text. |
| 2.3.3 | Phone number | Click here to enter text. |
| 2.3.4 | Email address | Click here to enter text. |
| 2.3.5 | Do you have planning permission for this business use? | [ ]  Yes [ ]  No |

| 2.4 | Accommodation and facilities |
| --- | --- |
| 2.4.1 | Number and size of rooms to be used | Click here to enter text. |
| 2.4.2 | Heating arrangements | Click here to enter text. |
| 2.4.3 | Method of ventilation of premises | Click here to enter text. |
| 2.4.4 | Lighting arrangements (natural and artificial) | Click here to enter text. |
| 2.4.5 | Water supply | Click here to enter text. |
| 2.4.6 | Facilities for food storage and preparation | Click here to enter text. |
| 2.4.7 | Arrangements for disposal of excreta, bedding and other waste material | Click here to enter text. |
| 2.4.8 | Isolation facilities for the control of infectious diseases | Click here to enter text. |
| 2.4.9 | Fire precautions/equipment and arrangements in the case of fire | Click here to enter text. |
| 2.4.10 | Do you keep and maintain a register of animals? | Click here to enter text. |
| 2.4.11 | When the premise is closed, what arrangements are in place to ensure the welfare of animals? | Click here to enter text. |

| 2.5 | Animals to be sold |  | Click in the boxes below to enter text |
| --- | --- | --- | --- |
|  | Types of animals | Yes? | Max. number | Details of accommodation, including size | Age at which to be sold |
| 2.5.1 | Dogs / puppies |[ ]    |   |   |
| 2.5.2 | Cats / kittens |[ ]    |   |   |
| 2.5.3 | Chipmunks |[ ]    |   |   |
| 2.5.4 | Rabbits and cavies |[ ]    |   |   |
| 2.5.5 | Hamsters |[ ]    |   |   |
| 2.5.6 | Rats, mice and gerbils |[ ]    |   |   |
| 2.5.7 | Larger domesticated mammals –e.g. goats, pot-bellied pigs |[ ]    |   |   |
| 2.5.8 | Primates –e.g. marmosets |[ ]    |   |   |
| 2.5.9 | Parrots, parakeets and macaws |[ ]    |   |   |
| 2.5.10 | Pigeons |[ ]    |   |   |
| 2.5.11 | **Any other large birds –specify types below:** |
| 2.5.11.1 | Click here to enter text. |[ ]    |   |   |
| 2.5.11.2 | Click here to enter text. |[ ]    |   |   |
| 2.5.12 | Budgerigars, finches and other small birds |[ ]    |   |   |
| 2.5.13 | Tortoises |[ ]    |   |   |
| 2.5.14 | Snakes and lizards |[ ]    |   |   |
| 2.5.15 | Tropical fish |[ ]    |   |   |
| 2.5.16 | Marine fish |[ ]    |   |   |
| 2.5.17 | Cold water fish |[ ]    |   |   |
| 2.5.18 | **Any other species –specify types below:** |
| 2.5.18.1 | Click here to enter text. |[ ]    |   |   |
| 2.5.18.2 | Click here to enter text. |[ ]    |   |   |

| 2.6 | Veterinary surgeon |
| --- | --- |
| 2.6.1 | Name of usual veterinary surgeon | Click here to enter text. |
| 2.6.2 | Company name | Click here to enter text. |
| 2.6.3 | Address | Click here to enter text. |
| 2.6.4 | Phone number | Click here to enter text. |
| 2.6.5 | Email address | Click here to enter text. |

| 2.7 | Emergency key holder |
| --- | --- |
| 2.7.1 | Do you have an emergency key holder? | [ ]  Yes [ ]  No – if 'No', go to 2.8.1 |
| 2.7.2 | Name | Click here to enter text. |
| 2.7.3 | Position/job title | Click here to enter text. |
| 2.7.4 | Address  | Click here to enter text. |
| 2.7.5 | Daytime phone number | Click here to enter text. |
| 2.7.6 | Evening or other phone number | Click here to enter text. |
| 2.7.7 | Email address | Click here to enter text. |
| 2.7.8 | Add another person? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 2.7.2 to 2.7.7 for each. |

| 2.8 | Disqualifications and convictions |
| --- | --- |
|  | **Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:** |
| 2.8.1 | Been disqualified from keeping a pet shop? | [ ]  Yes [ ]  No |
| 2.8.2 | Been disqualified from keeping a dog? | [ ]  Yes [ ]  No |
| 2.8.3 | Been disqualified from keeping an animal boarding establishment? | [ ]  Yes [ ]  No |
| 2.8.4 | Been disqualified from keeping a riding establishment? | [ ]  Yes [ ]  No |
| 2.8.5 | Been disqualified from having custody of animals? | [ ]  Yes [ ]  No |
| 2.8.6 | Been convicted of any offences under the Animal Welfare Act 2006? | [ ]  Yes [ ]  No |
| 2.8.7 | Had a licence refused, revoked or cancelled? | [ ]  Yes [ ]  No |
| 2.8.8 | If 'Yes' to any of these questions, please provide details | Click here to enter text. |

| 2.9 | Additional details |
| --- | --- |
|  | **Check local guidance notes and conditions for any additional requirements** |
| 2.9.1 | Additional information which is required or may be relevant to the application | Click here to enter text. |

## Section 3 – breeding dogs

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018**

| 3.1 | Type of application |
| --- | --- |
| 3.1.1 | Application type | [ ]  New [ ]  Renewal – if 'New', go to 3.2 |
| 3.1.2 | Existing licence number | Click here to enter text. |

| 3.2 | Animals to be accommodated |
| --- | --- |
| 3.2.1 | Numbers to be accommodated: | Wholly indoors: Click here to enter text.Wholly outdoors: Click here to enter text.Part indoors, part outdoors: Click here to enter text. |
| 3.2.2 | Breeds of dogs concerned  | Click here to enter text. |
| 3.2.3 | Number of bitches kept | Owned by the applicant: Click here to enter text.Co-owned by the applicant: Click here to enter text.On breeding terms: Click here to enter text. |
| 3.2.5 | Provide details of the ages of bitches kept. | Click here to enter text. |
| 3.2.6 | Number of studs kept | Owned by the applicant: Click here to enter text.Co-owned by the applicant: Click here to enter text.On breeding terms: Click here to enter text. |
| 3.2.8 | Provide details of the ages of the studs kept | Click here to enter text. |

| 3.3 | Premises to be licensed |
| --- | --- |
| 3.3.1 | Name of premises/trading name | Click here to enter text. |
| 3.3.2 | Address of premises | Click here to enter text. |
| 3.3.3 | Phone number | Click here to enter text. |
| 3.3.4 | Email address | Click here to enter text. |
| 3.3.5 | Do you have planning permission for this business use? | [ ]  Yes [ ]  No |

| 3.4 | Accommodation and facilities |
| --- | --- |
| 3.4.1 | Details of the quarters used to accommodate animals, including number, size and type of construction | Click here to enter text. |
| 3.4.2. | Exercise facilities and arrangements | Click here to enter text. |
| 3.4.3 | Heating arrangements: | Click here to enter text. |
| 3.4.4 | Method of ventilation of premises | Click here to enter text. |
| 3.4.5 | Lighting arrangements (natural and artificial) | Click here to enter text. |
| 3.4.6 | Water supply | Click here to enter text. |
| 3.4.7 | Facilities for food storage and preparation | Click here to enter text. |
| 3.4.8 | Arrangements for disposal of excreta, bedding and other waste material | Click here to enter text. |
| 3.4.9 | Isolation facilities for the control of infectious diseases | Click here to enter text. |
| 3.4.10 | Fire precautions/equipment and arrangements in the case of fire | Click here to enter text. |
| 3.4.11 | Do you keep and maintain a register of animals? | Click here to enter text. |
| 3.4.12 | How do you propose to minimise disturbance from noise? | Click here to enter text. |

| 3.5 | Veterinary surgeon |
| --- | --- |
| 3.5.1 | Name of usual veterinary surgeon | Click here to enter text. |
| 3.5.2 | Company name | Click here to enter text. |
| 3.5.3 | Address | Click here to enter text. |
| 3.5.4 | Phone number | Click here to enter text. |
| 3.5.5 | Email address | Click here to enter text. |

| 3.6 | Emergency key holder |
| --- | --- |
| 3.6.1 | Do you have an emergency key holder? | [ ]  Yes [ ]  No – if 'No', go to 3.7.1 |
| 3.6.2 | Name | Click here to enter text. |
| 3.6.3 | Position/job title | Click here to enter text. |
| 3.6.4 | Address  | Click here to enter text. |
| 3.6.5 | Daytime phone number | Click here to enter text. |
| 3.6.6 | Evening or other phone number | Click here to enter text. |
| 3.6.7 | Email address | Click here to enter text. |
| 3.6.8 | Add another person? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 3.6.2 to 3.6.7 for each. |

|  |  |
| --- | --- |
| 3.7 | Public liability insurance |
| 3.7.1 | Do you have public liability insurance? | [ ]  Yes [ ]  No – if 'No', go to 3.7.6 |
|  | **If 'Yes', please provide details of the policy** |
| 3.7.2 | Insurance company | Click here to enter text. |
| 3.7.3 | Policy number | Click here to enter text. |
| 3.7.4 | Period of cover | Click here to enter text. |
| 3.7.5 | Amount of cover (£m) | Click here to enter text. |
|  | **Now go to 3.8.** |
| 3.7.6 | What steps you are taking to obtain such insurance? | Click here to enter text. |

| 3.8 | Disqualifications and convictions |
| --- | --- |
|  | **Has the applicant, or any person who will have control or management of the establishment, ever:** |
| 3.8.1 | Been disqualified from keeping a pet shop? | [ ]  Yes [ ]  No |
| 3.8.2 | Been disqualified from keeping a dog? | [ ]  Yes [ ]  No |
| 3.8.3 | Been disqualified from keeping an animal boarding establishment? | [ ]  Yes [ ]  No |
| 3.8.4 | Been disqualified from keeping a riding establishment? | [ ]  Yes [ ]  No |
| 3.8.5 | Been disqualified from having custody of animals? | [ ]  Yes [ ]  No |
| 3.8.6 | Been convicted of any offences under the Animal Welfare Act 2006? | [ ]  Yes [ ]  No |
| 3.8.7 | Had a licence refused, revoked or cancelled? | [ ]  Yes [ ]  No |
| 3.8.8 | If 'Yes' to any of these questions, please provide details | Click here to enter text. |

| 3.9 | Additional details |
| --- | --- |
|  | **Check local guidance notes and conditions for any additional requirements** |
| 3.9.1 | Additional information which is required or may be relevant to the application | Click here to enter text. |

## Section 4 – providing or arranging for the provision of boarding cats or dogs

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018**

| 4.1 | Type of application |
| --- | --- |
| 4.1.2 | Application type | [ ]  New [ ]  Renewal – if 'New', go to 4.2 |
| 4.1.3 | Existing licence number | Click here to enter text. |

| 4.2 | Type of business |
| --- | --- |
| 4.1.1 | Boarding type | [ ]  Commercial boarding[ ]  Home boarding[ ]  Day care |
| 4.2.1 | Boarding for cats? | [ ]  Yes [ ]  No – if 'No', go to 4.3 |
| 4.2.2 | Maximum number of cats | Click here to enter text. |
| 4.2.3 | Boarding for dogs? | [ ]  Yes [ ]  No – if 'No', go to 4.3 |
| 4.2.4 | Maximum number of dogs | Click here to enter text. |

| 4.3 | Premises to be licensed |
| --- | --- |
| 4.3.1 | Name of premises/trading name | Click here to enter text. |
| 4.3.2 | Address of premises | Click here to enter text. |
| 4.3.3 | Phone number | Click here to enter text. |
| 4.3.4 | Email address | Click here to enter text. |
| 4.3.5 | Do you have planning permission for this business use? | [ ]  Yes [ ]  No |

| 4.4 | Accommodation and facilities |
| --- | --- |
| 4.4.1 | Details of the quarters used to accommodate animals, including number, size and type of construction | Click here to enter text. |
| 4.4.2. | Exercise facilities and arrangements | Click here to enter text. |
| 4.4.3 | Heating arrangements: | Click here to enter text. |
| 4.4.4 | Method of ventilation of premises | Click here to enter text. |
| 4.4.5 | Lighting arrangements (natural and artificial) | Click here to enter text. |
| 4.4.6 | Water supply | Click here to enter text. |
| 4.4.7 | Facilities for food storage and preparation | Click here to enter text. |
| 4.4.8 | Arrangements for disposal of excreta, bedding and other waste material | Click here to enter text. |
| 4.4.9 | Isolation facilities for the control of infectious diseases | Click here to enter text. |
| 4.4.10 | Fire precautions/equipment and arrangements in the case of fire | Click here to enter text. |
| 4.4.11 | Do you keep and maintain a register of animals? | Click here to enter text. |
| 4.4.12 | How do you propose to minimise disturbance from noise? | Click here to enter text. |

| 4.5 | Veterinary surgeon |
| --- | --- |
| 4.5.1 | Name of usual veterinary surgeon | Click here to enter text. |
| 4.5.2 | Company name | Click here to enter text. |
| 4.5.3 | Address | Click here to enter text. |
| 4.5.4 | Phone number | Click here to enter text. |
| 4.5.5 | Email address | Click here to enter text. |

| 4.6 | Emergency key holder |
| --- | --- |
| 4.6.1 | Do you have an emergency key holder? | [ ]  Yes [ ]  No – if 'No', go to 4.7.1 |
| 4.6.2 | Name | Click here to enter text. |
| 4.6.3 | Position/job title | Click here to enter text. |
| 4.6.4 | Address  | Click here to enter text. |
| 4.6.5 | Daytime phone number | Click here to enter text. |
| 4.6.6 | Evening or other phone number | Click here to enter text. |
| 4.6.7 | Email address | Click here to enter text. |
| 4.6.8 | Add another person? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 4.6.2 to 4.6.7 for each. |

|  |  |
| --- | --- |
| 4.7 | Public liability insurance |
| 4.7.1 | Do you have public liability insurance? | [ ]  Yes [ ]  No – if 'No', go to 4.7.6 |
|  | **If 'Yes', please provide details of the policy** |
| 4.7.2 | Insurance company | Click here to enter text. |
| 4.7.3 | Policy number | Click here to enter text. |
| 4.7.4 | Period of cover | Click here to enter text. |
| 4.7.5 | Amount of cover (£m) | Click here to enter text. |
|  | **Now go to 4.8.** |
| 4.7.6 | What steps you are taking to obtain such insurance? | Click here to enter text. |

| 4.8 | Disqualifications and convictions |
| --- | --- |
|  | **Has the applicant, or any person who will have control or management of the establishment, ever:** |
| 4.8.1 | Been disqualified from keeping a pet shop? | [ ]  Yes [ ]  No |
| 4.8.2 | Been disqualified from keeping a dog? | [ ]  Yes [ ]  No |
| 4.8.3 | Been disqualified from keeping an animal boarding establishment? | [ ]  Yes [ ]  No |
| 4.8.4 | Been disqualified from keeping a riding establishment? | [ ]  Yes [ ]  No |
| 4.8.5 | Been disqualified from having custody of animals? | [ ]  Yes [ ]  No |
| 4.8.6 | Been convicted of any offences under the Animal Welfare Act 2006? | [ ]  Yes [ ]  No |
| 4.8.7 | Had a licence refused, revoked or cancelled? | [ ]  Yes [ ]  No |
| 4.8.8 | If 'Yes' to any of these questions, please provide details | Click here to enter text. |

| 4.9 | Additional details |
| --- | --- |
|  | **Check local guidance notes and conditions for any additional requirements** |
| 4.9.1 | Additional information which is required or may be relevant to the application | Click here to enter text. |

## Section 5 – hiring out horses

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018**

| 5.1 | Type of application |
| --- | --- |
| 5.1.2 | Application type | [ ]  New [ ]  Renewal – if 'New', go to 4.2 |
| 5.1.3 | Existing licence number | Click here to enter text. |

| 5.2 | Establishment to be licensed |
| --- | --- |
| 5.2.1 | Name of premises/trading name | Click here to enter text. |
| 5.2.2 | Address of premises | Click here to enter text. |
| 5.2.3 | Phone number of premises | Click here to enter text. |
| 5.2.4 | Email address | Click here to enter text. |
| 5.2.5 | Is the establishment open throughout the year? | [ ]  Yes [ ]  No – if 'No', go to 5.2.7 |
| 5.2.6 | When is it normally open? | Click here to enter text. |
| 5.2.7 | Do you have planning permission for this business use? | [ ]  Yes [ ]  No |

| 5.3 | Accommodation and facilities |
| --- | --- |
|  | **Please describe the accommodation available for horses:** |
| 5.3.1 | Total number of stalls | Click here to enter text. |
| 5.3.2 | Total number of boxes | Click here to enter text. |
| 5.3.3 | Dimensions of covered yard | Click here to enter text. |
| 5.3.4 | Dimensions of open yard | Click here to enter text. |
|  | **Please describe the land available for:** |
| 5.3.5 | Grazing | Click here to enter text. |
| 5.3.6 | Instructing or demonstrating | Click here to enter text. |
| 5.3.7 | Exercise | Click here to enter text. |
|  | **Please describe the accommodation available for:** |
| 5.3.8 | Forage and bedding | Click here to enter text. |
| 5.3.9 | Equipment and saddlery | Click here to enter text. |
|  | **Please describe the arrangements in place for:** |
| 5.3.10 | Water supply and watering horses | Click here to enter text. |
| 5.3.11 | Disposal of animal waste | Click here to enter text. |
| 5.3.12 | Protection of horses in event of a fire, and fire precautions | Click here to enter text. |

| 5.4 | Horses |
| --- | --- |
| 5.4.1 | How many horses are kept under the terms of the Act at present? | Click here to enter text. |
| 5.4.2 | How many horses is it intended to keep under the terms of the Act during the year? | Click here to enter text. |
|  | **Please provide details of all the horses currently kept** |
| 5.4.3 | Name of horse | Click here to enter text. |
| 5.4.4 | Description including size | Click here to enter text. |
| 5.4.5 | Sex | Click here to enter text. |
| 5.4.6 | Age | Click here to enter text. |
| 5.4.7 | Horse passport number | Click here to enter text. |
| 5.4.8 | Purpose for which horse is kept | Click here to enter text. |
| 5.4.9 | Age range of people who ride this horse | Click here to enter text. |
| 5.4.10 | Add another horse? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 5.4.3 to 5.4.9 for each. |

| 5.5 | Management of the establishment |
| --- | --- |
| 5.5.1 | Name and address of the manager or person with direct control of the establishment | Click here to enter text. |
| 5.5.2 | Does the manager have any of these certificates?(tick all that apply) | [ ]  Assistant Instructor's Certificate of the British Horse Society |
| [ ]  Intermediate Instructor's Certificate of the British Horse Society |
| [ ]  Instructor's Certificate of the British Horse Society |
| [ ]  Fellowship of the British Horse Society |
| [ ]  Fellowship of the Institute of the Horse |
| [ ]  None of the above |
| 5.5.3 | Please give details of the manager's experience in the management of horses | Click here to enter text. |
| 5.5.4 | Does a responsible person live at the establishment? | [ ]  Yes [ ]  No |
| 5.5.5 | What are the arrangements in the event of an emergency? | Click here to enter text. |
| 5.5.6 | Will a person who is under 16 years of age be left in charge of the establishment at any time? | [ ]  Yes [ ]  No |
| 5.5.7 | Will a responsible person (of 16 years or over) supervise at all times while horses from the establishment are used for riding instruction or are hired out for riding (except in the case of the hirer being competent to ride without supervision)? | [ ]  Yes [ ]  No |

| 5.6 | Veterinary surgeon |
| --- | --- |
| 5.6.1 | Name of usual veterinary surgeon | Click here to enter text. |
| 5.6.2 | Company name | Click here to enter text. |
| 5.6.3 | Address | Click here to enter text. |
| 5.6.4 | Phone number | Click here to enter text. |
| 5.6.5 | Email address | Click here to enter text. |

| 5.7 | Public liability insurance |
| --- | --- |
| 5.7.1 | Do you have public liability insurance? | [ ]  Yes [ ]  No – if 'No', go to 5.7.6 |
|  | **If 'Yes', please provide details of the policy** |
| 5.7.2 | Insurance company | Click here to enter text. |
| 5.7.3 | Policy number | Click here to enter text. |
| 5.7.4 | Period of cover | Click here to enter text. |
| 5.7.5 | Amount of cover (£m) | Click here to enter text. |
|  | **Does this policy?** |
| 5.7.6 | Insure against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving instruction in riding, provided by you in return for payment? | [ ]  Yes [ ]  No |
| 5.7.7 | Insure against liability arising out of such hire or use of a horse? | [ ]  Yes [ ]  No |
| 5.7.8 | Insure such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use? | [ ]  Yes [ ]  No |
|  | **If 'Yes' to all, go to 5.8.** |
| 5.7.9 | What steps you are taking to obtain such insurance? | Click here to enter text. |

| 5.8 | Disqualifications and convictions |
| --- | --- |
|  | **Has the applicant, or any person who will have control or management of the establishment, ever:** |
| 5.8.1 | Been disqualified from keeping a pet shop? | [ ]  Yes [ ]  No |
| 5.8.2 | Been disqualified from keeping a dog? | [ ]  Yes [ ]  No |
| 5.8.3 | Been disqualified from keeping an animal boarding establishment? | [ ]  Yes [ ]  No |
| 5.8.4 | Been disqualified from keeping a riding establishment? | [ ]  Yes [ ]  No |
| 5.8.5 | Been disqualified from having custody of animals? | [ ]  Yes [ ]  No |
| 5.8.6 | Been convicted of any offences under the Animal Welfare Act 2006? | [ ]  Yes [ ]  No |
| 5.8.7 | Had a licence refused, revoked or cancelled? | [ ]  Yes [ ]  No |
| 5.8.8 | If 'Yes' to any of these questions, please provide details | Click here to enter text. |

| 5.9 | Additional details |
| --- | --- |
|  | **Check local guidance notes and conditions for any additional requirements** |
| 5.9.1 | Additional information which is required or may be relevant to the application | Click here to enter text. |

## Section 6 – keeping or training animals for exhibition

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018**

| 6.1 | Type of application |
| --- | --- |
| 6.1.1 | Have you been registered or licenced before? | [ ]  Yes [ ]  No – if 'New', go to 6.1.4 |
| 6.1.2 | Local authority where registered or licenced | Click here to enter text. |
| 6.1.3 | Give details of registration – for example, type and numbers of animals, type of performance or exhibition | Click here to enter text. |
|  | **Further information about the applicant** |
| 6.1.4 | Stage name (if any) | Click here to enter text. |
| 6.1.5 | Nationality | Click here to enter text. |

|  |  |
| --- | --- |
| 6.2 | Type of business or performance – select all that apply |
| 6.2.1 | TV, film or social media | [ ]  Yes [ ]  No |
| 6.2.2 | Theatre | [ ]  Yes [ ]  No |
| 6.2.3 | Circus using domestic animals | [ ]  Yes [ ]  No |
| 6.2.4 | Exhibiting animals | [ ]  Yes [ ]  No |
| 6.2.5 | Animal encounters | [ ]  Yes [ ]  No |
| 6.2.6 | Birds of prey shows or exhibits | [ ]  Yes [ ]  No |
| 6.2.7 | Others – please state | Click here to enter text. |

|  |  |
| --- | --- |
| 6.3 | Premises where animals will be trained |
| 6.3.1 | Name of premises/trading name | Click here to enter text. |
| 6.3.2 | Address of premises | Click here to enter text. |
| 6.3.3 | Phone number | Click here to enter text. |
| 6.3.4 | Email address | Click here to enter text. |

| 6.4 | Kinds of animal to be trained and the number of each kind |
| --- | --- |
| 6.4.1 | Kind of animal | Click here to enter text. |
| 6.4.2. | Number | Click here to enter text. |
| 6.4.3 | Add another kind of animal? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 6.4.1 to 6.4.2 for each. |

| 6.5 | Kinds of animal to be exhibited or encountered, and the number of each kind |
| --- | --- |
| 6.5.1 | Kind of animal | Click here to enter text. |
| 6.5.2. | Number | Click here to enter text. |
| 6.5.3 | Add another kind of animal? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 6.5.1 to 6.5.2 for each. |

| 6.6 | Proposed performance or encounter |
| --- | --- |
| 6.6.1 | Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part.in the performance.If it is an animal encounter please give details of what type of encounter and where these are to take place. |
| Click here to enter text. |
| 6.6.2. | Approximate duration of each performance | Click here to enter text. |
| 6.6.3 | Number of times performances will be given in one day | Click here to enter text. |
| 6.6.4 | How animals will be transported | Click here to enter text. |
| 6.6.5 | Where are the animals to be kept when not performing or being exhibited | Click here to enter text. |

| 6.7 | Veterinary surgeon |
| --- | --- |
| 6.7.1 | Name of usual veterinary surgeon | Click here to enter text. |
| 6.7.2 | Company name | Click here to enter text. |
| 6.7.3 | Address | Click here to enter text. |
| 6.7.4 | Phone number | Click here to enter text. |
| 6.7.5 | Email address | Click here to enter text. |

| 6.8 | Emergency key holder |
| --- | --- |
| 6.8.1 | Do you have an emergency key holder? | [ ]  Yes [ ]  No – if 'No', go to 6.9.1 |
| 6.8.2 | Name | Click here to enter text. |
| 6.8.3 | Position/job title | Click here to enter text. |
| 6.8.4 | Address  | Click here to enter text. |
| 6.8.5 | Daytime phone number | Click here to enter text. |
| 6.8.6 | Evening or other phone number | Click here to enter text. |
| 6.8.7 | Email address | Click here to enter text. |
| 6.8.8 | Add another person? | [ ]  Yes [ ]  No – if 'Yes', please attach a separate sheet to repeat points 6.8.2 to 6.8.7 for each. |

|  |  |
| --- | --- |
| 6.9 | Public liability insurance |
| 6.9.1 | Do you have public liability insurance? | [ ]  Yes [ ]  No – if 'No', go to 6.9.6 |
|  | **If 'Yes', please provide details of the policy** |
| 6.9.2 | Insurance company | Click here to enter text. |
| 6.9.3 | Policy number | Click here to enter text. |
| 6.9.4 | Period of cover | Click here to enter text. |
| 6.9.5 | Amount of cover (£m) | Click here to enter text. |
|  | **Now go to 6.10.** |
| 6.9.6 | What steps you are taking to obtain such insurance? | Click here to enter text. |

| 6.10 | Disqualifications and convictions |
| --- | --- |
|  | **Has the applicant, or any person who will have control or management of the establishment, ever:** |
| 6.10.1 | Been disqualified from keeping a pet shop? | [ ]  Yes [ ]  No |
| 6.10.2 | Been disqualified from keeping a dog? | [ ]  Yes [ ]  No |
| 6.10.3 | Been disqualified from keeping an animal boarding establishment? | [ ]  Yes [ ]  No |
| 6.10.4 | Been disqualified from keeping a riding establishment? | [ ]  Yes [ ]  No |
| 6.10.5 | Been disqualified from having custody of animals? | [ ]  Yes [ ]  No |
| 6.10.6 | Been convicted of any offences under the Animal Welfare Act 2006? | [ ]  Yes [ ]  No |
| 6.10.7 | Had a licence refused, revoked or cancelled? | [ ]  Yes [ ]  No |
| 6.10.8 | If 'Yes' to any of these questions, please provide details | Click here to enter text. |

| 6.11 | Additional details |
| --- | --- |
|  | **Check local guidance notes and conditions for any additional requirements** |
| 6.11.1 | Additional information which is required or may be relevant to the application | Click here to enter text. |

## Section 7 – documents, payment and declaration

| 7.1 | Documentation attached |
| --- | --- |
|  | **Please confirm that each of the following documents have been attached.** |
| 7.1.1 | A plan of the premises | [ ]  Yes [ ]  No |
| 7.1.2 | Insurance policy | [ ]  Yes [ ]  No |
| 7.1.3 | Operating procedures | [ ]  Yes [ ]  No |
| 7.1.4 | Risk assessments, including fire | [ ]  Yes [ ]  No |
| 7.1.5 | Infection control procedure | [ ]  Yes [ ]  No |
| 7.1.6 | Qualifications | [ ]  Yes [ ]  No |
| 7.1.7 | Training records | [ ]  Yes [ ]  No |

| 7.2 | Licence / registration model conditions and guidance |
| --- | --- |
|  | **Please confirm all applicants have read the applicable conditions and guidance.** |
| 7.2.1 | Selling animals as pets | [ ]  Yes [ ]  No |
| 7.2.2 | Dog breeding | [ ]  Yes [ ]  No |
| 7.2.3 | Boarding cats or dogs | [ ]  Yes [ ]  No |
| 7.2.4 | Hiring out horses | [ ]  Yes [ ]  No |
| 7.2.5 | Animals for exhibition | [ ]  Yes [ ]  No |

| 7.3 | Declaration – to be completed by the applicant |
| --- | --- |
|  | **If you are an agent please make sure this section is completed by the applicant.** |
| 7.3.1 | I am aware of the provisions of the relevant Act and model licence conditions.The details contained in this application form and any attached documents are correct to the best of my knowledge and belief. |
| [ ]  I have read and understood the declaration above |
| 7.3.1 | Full name | Click here to enter text. |
| 7.3.2 | Capacity | Click here to enter text. |
| 7.3.3 | Date | Click here to enter text. |

### Payment

Payment must be made at the time of making the application – phone **01375 652 127**.

**Thurrock Council licensing team:**

* web – [thurrock.gov.uk/licensing](http://www.thurrock.gov.uk/licensing)
* email – licensing@thurrock.gov.uk
* post – Thurrock Council, Civic Offices, New Road, Grays, RM17 6SL