

Thurrock Council – Animal welfare licensing

How we will use your information

We will use your information to provide the service requested. We may share your personal data between our services and with partner organisations, such as government bodies and the police. We will do so when it is of benefit to you, or required by law, or to prevent or detect fraud. To find out more, go to thurrock.gov.uk/privacy. Get free internet access at libraries and community hubs.

Section 1 – applicant details

1.1	Reference number	
1.1.1	System reference number	
1.1.2	Your reference	

Please complete all the questions. If you have nothing to record, state "Not applicable" or "None".

1.2	Agent	
1.2.1	Are you an agent acting on behalf of the applicant	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No' go to 1.3
	Further information about the agent	
1.2.2	Name	
1.2.3	Address	
1.2.4	Email	
1.2.5	Main phone number	
1.2.6	Other phone number	

1.3	Applicant details	
1.3.1	Name	
1.3.2	Address	
1.3.3	Date of birth	
1.3.4	Email	
1.3.5	Main phone number	
1.3.6	Other phone number	
1.3.7	Applying as an organisation or business, including a sole trader	<input type="checkbox"/> Yes <input type="checkbox"/> No
1.3.8	Applying as an individual	<input type="checkbox"/> Yes <input type="checkbox"/> No

1.4 Applicant business	
1.4.1	Is your company registered with companies house <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No' go to 1.4.3
1.4.2	Registration number
1.4.3	Is your business registered outside the UK
1.4.4	VAT number
1.4.5	Legal status of the business
1.4.6	Your position in the business
1.4.7	The country where your head office is located.

1.5 Business address – this should be your official address, the address required of you by law to receive all communication	
1.5.1	Building name or number
1.5.2	Street
1.5.3	District
1.5.4	City or town
1.5.5	County or administrative area
1.5.6	Post code
1.5.7	Country

1.6 Licensable activities	
1.6.1	What licensable activities to you intend to carry on?
1.6.2	Selling animals as pets <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes' go to Section 2
1.6.3	Breeding dogs <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes' go to Section 3
1.6.4	Providing or arranging for the provision of boarding for cats or dogs <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes' go to Section 4
1.6.5	Hiring out horses <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes' go to Section 5
1.6.6	Keeping or training animals for exhibition <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes' go to Section 6

Section 2 – selling animals as pets

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

2.1		Type of application
2.1.1	Application type	<input type="checkbox"/> New <input type="checkbox"/> Renewal – if 'New', go to 2.1.3
2.1.2	Existing licence number	
Further details about the applicant		
2.1.3	Do you have any training certificates or qualifications?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 2.1.5
2.1.4	Details of training certificates and qualifications	
2.1.5	Details of relevant experience	

2.1		Type of business
2.1.1	Pet shop	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.2	Home sales	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.3	Internet sales	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.4	Wholesales	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.5	Third-party sales	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.6	Hobby sales (pet fairs)	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.7	Sale of animals to the public as pets by means of a fixed or minimum donation	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.1.8	Other please state	

2.3		Premises to be licensed
2.3.1	Name of premises/trading name	
2.3.2	Address of premises	
2.3.3	Phone number	
2.3.4	Email address	
2.3.5	Do you have planning permission for this business use?	<input type="checkbox"/> Yes <input type="checkbox"/> No

2.4		Accommodation and facilities
2.4.1	Number and size of rooms to be used	
2.4.2	Heating arrangements	
2.4.3	Method of ventilation of premises	
2.4.4	Lighting arrangements (natural and artificial)	
2.4.5	Water supply	
2.4.6	Facilities for food storage and preparation	
2.4.7	Arrangements for disposal of excreta, bedding and other waste material	
2.4.8	Isolation facilities for the control of infectious diseases	
2.4.9	Fire precautions/equipment and arrangements in the case of fire	
2.4.10	Do you keep and maintain a register of animals?	
2.4.11	When the premise is closed, what arrangements are in place to ensure the welfare of animals?	

2.5		Animals to be sold			
		Click in the boxes below to enter text			
	Types of animals	Yes?	Max. number	Details of accommodation, including size	Age at which to be sold
2.5.1	Dogs / puppies	<input type="checkbox"/>			
2.5.2	Cats / kittens	<input type="checkbox"/>			
2.5.3	Chipmunks	<input type="checkbox"/>			
2.5.4	Rabbits and cavies	<input type="checkbox"/>			

2.5		Animals to be sold				Click in the boxes below to enter text			
		Types of animals		Yes?	Max. number	Details of accommodation, including size		Age at which to be sold	
2.5.5	Hamsters	<input type="checkbox"/>							
2.5.6	Rats, mice and gerbils	<input type="checkbox"/>							
2.5.7	Larger domesticated mammals – e.g. goats, pot-bellied pigs	<input type="checkbox"/>							
2.5.8	Primates – e.g. marmosets	<input type="checkbox"/>							
2.5.9	Parrots, parakeets and macaws	<input type="checkbox"/>							
2.5.10	Pigeons	<input type="checkbox"/>							
2.5.11	Any other large birds – specify types below:								
2.5.11.1		<input type="checkbox"/>							
2.5.11.2		<input type="checkbox"/>							
2.5.12	Budgerigars, finches and other small birds	<input type="checkbox"/>							
2.5.13	Tortoises	<input type="checkbox"/>							
2.5.14	Snakes and lizards	<input type="checkbox"/>							
2.5.15	Tropical fish	<input type="checkbox"/>							
2.5.16	Marine fish	<input type="checkbox"/>							
2.5.17	Cold water fish	<input type="checkbox"/>							
2.5.18	Any other species – specify types below:								
2.5.18.1		<input type="checkbox"/>							
2.5.18.2		<input type="checkbox"/>							

2.6		Veterinary surgeon	
2.6.1	Name of usual veterinary surgeon		
2.6.2	Company name		
2.6.3	Address		
2.6.4	Phone number		
2.6.5	Email address		

2.7		Emergency key holder
2.7.1	Do you have an emergency key holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 2.8.1
2.7.2	Name	
2.7.3	Position/job title	
2.7.4	Address	
2.7.5	Daytime phone number	
2.7.6	Evening or other phone number	
2.7.7	Email address	
2.7.8	Add another person?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 2.7.2 to 2.7.7 for each.

2.8		Disqualifications and convictions
Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
2.8.1	Been disqualified from keeping a pet shop?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.2	Been disqualified from keeping a dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.3	Been disqualified from keeping an animal boarding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.4	Been disqualified from keeping a riding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.5	Been disqualified from having custody of animals?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.6	Been convicted of any offences under the Animal Welfare Act 2006?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.7	Had a licence refused, revoked or cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8.8	If 'Yes' to any of these questions, please provide details	

2.9		Additional details
Check local guidance notes and conditions for any additional requirements		
2.9.1	Additional information which is required or may be relevant to the application	

Section 3 – breeding dogs

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

3.1		Type of application
3.1.1	Application type	<input type="checkbox"/> New <input type="checkbox"/> Renewal – if 'New', go to 3.2
3.1.2	Existing licence number	

3.2		Animals to be accommodated
3.2.1	Numbers to be accommodated:	Wholly indoors: Wholly outdoors: Part indoors, part outdoors: ...
3.2.2	Breeds of dogs concerned	
3.2.3	Number of bitches kept	Owned by the applicant: Co-owned by the applicant: ... On breeding terms:
3.2.5	Provide details of the ages of bitches kept.	
3.2.6	Number of studs kept	Owned by the applicant: Co-owned by the applicant: ... On breeding terms:
3.2.8	Provide details of the ages of the studs kept	

3.3		Premises to be licensed
3.3.1	Name of premises/trading name	
3.3.2	Address of premises	
3.3.3	Phone number	
3.3.4	Email address	
3.3.5	Do you have planning permission for this business use?	<input type="checkbox"/> Yes <input type="checkbox"/> No

3.4		Accommodation and facilities
3.4.1	Details of the quarters used to accommodate animals, including number, size and type of construction	
3.4.2.	Exercise facilities and arrangements	

3.4 Accommodation and facilities	
3.4.3	Heating arrangements:
3.4.4	Method of ventilation of premises
3.4.5	Lighting arrangements (natural and artificial)
3.4.6	Water supply
3.4.7	Facilities for food storage and preparation
3.4.8	Arrangements for disposal of excreta, bedding and other waste material
3.4.9	Isolation facilities for the control of infectious diseases
3.4.10	Fire precautions/equipment and arrangements in the case of fire
3.4.11	Do you keep and maintain a register of animals?
3.4.12	How do you propose to minimise disturbance from noise?

3.5 Veterinary surgeon	
3.5.1	Name of usual veterinary surgeon
3.5.2	Company name
3.5.3	Address
3.5.4	Phone number
3.5.5	Email address

3.6		Emergency key holder
3.6.1	Do you have an emergency key holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 3.7.1
3.6.2	Name	
3.6.3	Position/job title	
3.6.4	Address	
3.6.5	Daytime phone number	
3.6.6	Evening or other phone number	
3.6.7	Email address	
3.6.8	Add another person?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 3.6.2 to 3.6.7 for each.

3.7		Public liability insurance
3.7.1	Do you have public liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 3.7.6
If 'Yes', please provide details of the policy		
3.7.2	Insurance company	
3.7.3	Policy number	
3.7.4	Period of cover	
3.7.5	Amount of cover (£m)	
Now go to 3.8.		
3.7.6	What steps you are taking to obtain such insurance?	

3.8		Disqualifications and convictions
Has the applicant, or any person who will have control or management of the establishment, ever:		
3.8.1	Been disqualified from keeping a pet shop?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.8.2	Been disqualified from keeping a dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.8.3	Been disqualified from keeping an animal boarding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.8.4	Been disqualified from keeping a riding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.8.5	Been disqualified from having custody of animals?	<input type="checkbox"/> Yes <input type="checkbox"/> No

3.8 Disqualifications and convictions		
3.8.6	Been convicted of any offences under the Animal Welfare Act 2006?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.8.7	Had a licence refused, revoked or cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.8.8	If 'Yes' to any of these questions, please provide details	

3.9 Additional details		
Check local guidance notes and conditions for any additional requirements		
3.9.1	Additional information which is required or may be relevant to the application	

Section 4 – providing or arranging for the provision of boarding cats or dogs

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

4.1 Type of application	
4.1.2	Application type <input type="checkbox"/> New <input type="checkbox"/> Renewal – if 'New', go to 4.2
4.1.3	Existing licence number

4.2 Type of business	
4.1.1	Boarding type <input type="checkbox"/> Commercial boarding <input type="checkbox"/> Home boarding <input type="checkbox"/> Day care
4.2.1	Boarding for cats? <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 4.3
4.2.2	Maximum number of cats
4.2.3	Boarding for dogs? <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 4.3
4.2.4	Maximum number of dogs

4.3 Premises to be licensed	
4.3.1	Name of premises/trading name
4.3.2	Address of premises
4.3.3	Phone number
4.3.4	Email address
4.3.5	Do you have planning permission for this business use? <input type="checkbox"/> Yes <input type="checkbox"/> No

4.4 Accommodation and facilities	
4.4.1	Details of the quarters used to accommodate animals, including number, size and type of construction
4.4.2	Exercise facilities and arrangements
4.4.3	Heating arrangements:
4.4.4	Method of ventilation of premises

4.4		Accommodation and facilities
4.4.5	Lighting arrangements (natural and artificial)	
4.4.6	Water supply	
4.4.7	Facilities for food storage and preparation	
4.4.8	Arrangements for disposal of excreta, bedding and other waste material	
4.4.9	Isolation facilities for the control of infectious diseases	
4.4.10	Fire precautions/equipment and arrangements in the case of fire	
4.4.11	Do you keep and maintain a register of animals?	
4.4.12	How do you propose to minimise disturbance from noise?	

4.5		Veterinary surgeon
4.5.1	Name of usual veterinary surgeon	
4.5.2	Company name	
4.5.3	Address	
4.5.4	Phone number	
4.5.5	Email address	

4.6		Emergency key holder
4.6.1	Do you have an emergency key holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 4.7.1
4.6.2	Name	
4.6.3	Position/job title	
4.6.4	Address	
4.6.5	Daytime phone number	

4.6	Emergency key holder	
4.6.6	Evening or other phone number	
4.6.7	Email address	
4.6.8	Add another person?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 4.6.2 to 4.6.7 for each.

4.7	Public liability insurance	
4.7.1	Do you have public liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 4.7.6
	If 'Yes', please provide details of the policy	
4.7.2	Insurance company	
4.7.3	Policy number	
4.7.4	Period of cover	
4.7.5	Amount of cover (£m)	
	Now go to 4.8.	
4.7.6	What steps you are taking to obtain such insurance?	

4.8	Disqualifications and convictions	
	Has the applicant, or any person who will have control or management of the establishment, ever:	
4.8.1	Been disqualified from keeping a pet shop?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.2	Been disqualified from keeping a dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.3	Been disqualified from keeping an animal boarding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.4	Been disqualified from keeping a riding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.5	Been disqualified from having custody of animals?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.6	Been convicted of any offences under the Animal Welfare Act 2006?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.7	Had a licence refused, revoked or cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.8.8	If 'Yes' to any of these questions, please provide details	

4.9	Additional details	
	Check local guidance notes and conditions for any additional requirements	
4.9.1	Additional information which is required or may be relevant to the application	

Section 5 – hiring out horses

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

5.1 Type of application	
5.1.2	Application type <input type="checkbox"/> New <input type="checkbox"/> Renewal – if 'New', go to 4.2
5.1.3	Existing licence number

5.2 Establishment to be licensed	
5.2.1	Name of premises/trading name
5.2.2	Address of premises
5.2.3	Phone number of premises
5.2.4	Email address
5.2.5	Is the establishment open throughout the year? <input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 5.2.7
5.2.6	When is it normally open?
5.2.7	Do you have planning permission for this business use? <input type="checkbox"/> Yes <input type="checkbox"/> No

5.3 Accommodation and facilities	
Please describe the accommodation available for horses:	
5.3.1	Total number of stalls
5.3.2	Total number of boxes
5.3.3	Dimensions of covered yard
5.3.4	Dimensions of open yard
Please describe the land available for:	
5.3.5	Grazing
5.3.6	Instructing or demonstrating
5.3.7	Exercise

5.3	Accommodation and facilities	
	Please describe the accommodation available for:	
5.3.8	Forage and bedding	
5.3.9	Equipment and saddlery	
	Please describe the arrangements in place for:	
5.3.10	Water supply and watering horses	
5.3.11	Disposal of animal waste	
5.3.12	Protection of horses in event of a fire, and fire precautions	

5.4	Horses	
5.4.1	How many horses are kept under the terms of the Act at present?	
5.4.2	How many horses is it intended to keep under the terms of the Act during the year?	
	Please provide details of all the horses currently kept	
5.4.3	Name of horse	
5.4.4	Description including size	
5.4.5	Sex	
5.4.6	Age	
5.4.7	Horse passport number	
5.4.8	Purpose for which horse is kept	
5.4.9	Age range of people who ride this horse	
5.4.10	Add another horse?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 5.4.3 to 5.4.9 for each.

5.5	Management of the establishment	
5.5.1	Name and address of the manager or person with direct control of the establishment	

5.5 Management of the establishment		
5.5.2	Does the manager have any of these certificates? (tick all that apply)	<input type="checkbox"/> Assistant Instructor's Certificate of the British Horse Society <input type="checkbox"/> Intermediate Instructor's Certificate of the British Horse Society <input type="checkbox"/> Instructor's Certificate of the British Horse Society <input type="checkbox"/> Fellowship of the British Horse Society <input type="checkbox"/> Fellowship of the Institute of the Horse <input type="checkbox"/> None of the above
5.5.3	Please give details of the manager's experience in the management of horses	
5.5.4	Does a responsible person live at the establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.5.5	What are the arrangements in the event of an emergency?	
5.5.6	Will a person who is under 16 years of age be left in charge of the establishment at any time?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.5.7	Will a responsible person (of 16 years or over) supervise at all times while horses from the establishment are used for riding instruction or are hired out for riding (except in the case of the hirer being competent to ride without supervision)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

5.6 Veterinary surgeon		
5.6.1	Name of usual veterinary surgeon	
5.6.2	Company name	
5.6.3	Address	
5.6.4	Phone number	
5.6.5	Email address	

5.7 Public liability insurance		
5.7.1	Do you have public liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 5.7.6

5.7	Public liability insurance	
	If 'Yes', please provide details of the policy	
5.7.2	Insurance company	
5.7.3	Policy number	
5.7.4	Period of cover	
5.7.5	Amount of cover (£m)	
	Does this policy?	
5.7.6	Insure against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving instruction in riding, provided by you in return for payment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.7.7	Insure against liability arising out of such hire or use of a horse?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.7.8	Insure such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If 'Yes' to all, go to 5.8.	
5.7.9	What steps you are taking to obtain such insurance?	

5.8	Disqualifications and convictions	
	Has the applicant, or any person who will have control or management of the establishment, ever:	
5.8.1	Been disqualified from keeping a pet shop?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.8.2	Been disqualified from keeping a dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.8.3	Been disqualified from keeping an animal boarding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.8.4	Been disqualified from keeping a riding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.8.5	Been disqualified from having custody of animals?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.8.6	Been convicted of any offences under the Animal Welfare Act 2006?	<input type="checkbox"/> Yes <input type="checkbox"/> No

5.8	Disqualifications and convictions	
5.8.7	Had a licence refused, revoked or cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.8.8	If 'Yes' to any of these questions, please provide details	

5.9	Additional details	
	Check local guidance notes and conditions for any additional requirements	
5.9.1	Additional information which is required or may be relevant to the application	

Section 6 – keeping or training animals for exhibition

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

6.1		Type of application
6.1.1	Have you been registered or licenced before?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'New', go to 6.1.4
6.1.2	Local authority where registered or licenced	
6.1.3	Give details of registration – for example, type and numbers of animals, type of performance or exhibition	
Further information about the applicant		
6.1.4	Stage name (if any)	
6.1.5	Nationality	

6.2		Type of business or performance – select all that apply
6.2.1	TV, film or social media	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.2.2	Theatre	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.2.3	Circus using domestic animals	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.2.4	Exhibiting animals	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.2.5	Animal encounters	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.2.6	Birds of prey shows or exhibits	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.2.7	Others – please state	

6.3		Premises where animals will be trained
6.3.1	Name of premises/trading name	
6.3.2	Address of premises	
6.3.3	Phone number	
6.3.4	Email address	

6.4		Kinds of animal to be trained and the number of each kind
6.4.1	Kind of animal	
6.4.2.	Number	
6.4.3	Add another kind of animal?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 6.4.1 to 6.4.2 for each.

6.5	Kinds of animal to be exhibited or encountered, and the number of each kind	
6.5.1	Kind of animal	
6.5.2.	Number	
6.5.3	Add another kind of animal?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 6.5.1 to 6.5.2 for each.

6.6	Proposed performance or encounter	
6.6.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part.in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.	
6.6.2.	Approximate duration of each performance	
6.6.3	Number of times performances will be given in one day	
6.6.4	How animals will be transported	
6.6.5	Where are the animals to be kept when not performing or being exhibited	

6.7	Veterinary surgeon	
6.7.1	Name of usual veterinary surgeon	
6.7.2	Company name	
6.7.3	Address	
6.7.4	Phone number	
6.7.5	Email address	

6.8		Emergency key holder
6.8.1	Do you have an emergency key holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 6.9.1
6.8.2	Name	
6.8.3	Position/job title	
6.8.4	Address	
6.8.5	Daytime phone number	
6.8.6	Evening or other phone number	
6.8.7	Email address	
6.8.8	Add another person?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'Yes', please attach a separate sheet to repeat points 6.8.2 to 6.8.7 for each.

6.9		Public liability insurance
6.9.1	Do you have public liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No – if 'No', go to 6.9.6
If 'Yes', please provide details of the policy		
6.9.2	Insurance company	
6.9.3	Policy number	
6.9.4	Period of cover	
6.9.5	Amount of cover (£m)	
Now go to 6.10.		
6.9.6	What steps you are taking to obtain such insurance?	

6.10		Disqualifications and convictions
Has the applicant, or any person who will have control or management of the establishment, ever:		
6.10.1	Been disqualified from keeping a pet shop?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.10.2	Been disqualified from keeping a dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.10.3	Been disqualified from keeping an animal boarding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.10.4	Been disqualified from keeping a riding establishment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.10.5	Been disqualified from having custody of animals?	<input type="checkbox"/> Yes <input type="checkbox"/> No

6.10 Disqualifications and convictions		
6.10.6	Been convicted of any offences under the Animal Welfare Act 2006?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.10.7	Had a licence refused, revoked or cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.10.8	If 'Yes' to any of these questions, please provide details	

6.11 Additional details		
Check local guidance notes and conditions for any additional requirements		
6.11.1	Additional information which is required or may be relevant to the application	

Section 7 – documents, payment and declaration

7.1		Documentation attached
Please confirm that each of the following documents have been attached.		
7.1.1	A plan of the premises	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.1.2	Insurance policy	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.1.3	Operating procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.1.4	Risk assessments, including fire	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.1.5	Infection control procedure	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.1.6	Qualifications	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.1.7	Training records	<input type="checkbox"/> Yes <input type="checkbox"/> No

7.2		Licence / registration model conditions and guidance
Please confirm all applicants have read the applicable conditions and guidance.		
7.2.1	Selling animals as pets	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.2.2	Dog breeding	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.2.3	Boarding cats or dogs	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.2.4	Hiring out horses	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.2.5	Animals for exhibition	<input type="checkbox"/> Yes <input type="checkbox"/> No

7.3		Declaration – to be completed by the applicant
If you are an agent please make sure this section is completed by the applicant.		
7.3.1	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in this application form and any attached documents are correct to the best of my knowledge and belief. <input type="checkbox"/> I have read and understood the declaration above	
7.3.1	Full name	
7.3.2	Capacity	
7.3.3	Date	

Payment

Payment must be made at the time of making the application – phone **01375 652 127**.

Thurrock Council licensing team:

- web – thurrock.gov.uk/licensing
- email – licensing@thurrock.gov.uk
- post – Thurrock Council, Civic Offices, New Road, Grays, RM17 6SL