

Grays Towns Fund Board

Notes of meeting / Key action points

25 February 2021

Microsoft Teams meeting

Attendance

Board Members:

- Justin Thomas, New River; Chair
- Jackie Doyle-Price, MP; Vice-Chair
- Cllr Mark Coxshall, Thurrock Council
- Lucy Harris, Creative People and Places Partnership
- Rhiannon Mort, SELEP
- Angela O'Donoghue, South Essex College
- Teresa O'Keefe, Love Grays Partnership
- Jacqui Payne, Thurrock CVS
- Cllr Jane Potheary, Thurrock Council

External Support:

- Rob Clarke-Jones, LSH
- Atul Joshi, LSH
- Steve Norris, LSH
- Nigel Stewardson, MHCLG

Council Support:

- Rebecca Ellsmore, Strategic Lead – Regeneration
- Rebecca Horne, Senior Communications Officer
- Camille James, Programme Manager
- Andy Millard, Director of Place
- David Moore, Interim Assistant Director – Place Delivery

Apologies:

- Adam Bryan, SELEP
- Kristina Jackson, Thurrock CVS
- Cllr M Kerin, Thurrock Council

1.	Welcome and Apologies	Action
	Justin welcomed everyone and noted that Cllr Kerin's position on the board had been taken by Cllr Potheary.	
2.	Review meeting notes and actions and updates	
	<p>The Board would consider the meeting minutes and approve or amend virtually after the meeting.</p> <p><i>Post meeting note: Minutes from December 2020 meeting were approved.</i></p>	
3.	TIP sign-off	
	AJ walked the Board through a final draft of the TIP submission. The Board gave detailed comments that need to be addressed before submission. These have been captured by LSH separately, main actions have been recorded below.	
	Action: The Board delegated to LH and TOK to work with AJ and RCJ to review the colour palette and images throughout the document.	LH/TOK
	Action: The Board agreed to revisit the vision to ensure that Play was referenced rather than socialise. AJ to address.	AJ
	The Board agreed that further work needed to be undertaken before a location for the Riverside Activities Centre could be finalised and requested that the plans were amended to demonstrate that the final location was not yet agreed. Should it be feasible the Board's preferred location would be the current yacht club storage area, the Board are keen to work in partnership with the Yacht Club.	
	Action: RE to secure updated image from Steer.	RE
4.	Accelerated Towns Fund	
	<p>RE updated on the accelerated fund projects and requested the Board's views on the continued use of these funds to provide green furniture along the riverfront given that this area formed a major part of the TIP and works may be abortive.</p> <p>The Board agreed that, subject to i) these funds being sufficient to support the provision of new bus shelters and ii) MHCLG approval, the funds allocated to the green furniture should be reallocated to improvements at the bus terminus.</p>	
	Action: RE to provide further cost information to JT.	RE
5.	Capacity building	
	<p>RE confirmed that a bid for £120k had been submitted to support the further development work and business cases required at the next stage.</p> <p>NS confirmed that had been passed for moderation but advised that the scheme is over subscribed. NS suggested that the TIP should acknowledge the constrained resource and consider how it can be addressed.</p>	
6.	Budget	
	RE advised that there remained c. £70k remaining in the initial allowance from MHCLG. This would contribute to the business case stage.	

7.	Next steps – preparing for the next stage	
	<p>RE highlighted that the Tilbury Town Fund Board had proposed that where similar projects across the two TIPs overlap a joint delivery approach would be beneficial (for instance the two jetties). The Board agreed that this was a sensible approach.</p> <p>The Board discussed the Officer capacity available to undertake the business case and delivery stage and requests that the council invests in dedicated officer capacity for Town Fund projects. JDP stated that she would write to the Council’s Chief Executive on this point.</p>	
8.	Any other business	
	<p>TOK updated that Board that she is working to explore synergies between the TF and the Kinetika Beach of Dreams event. Covid permitting the event will be held on 24th July 2021.</p> <p>NS noted that he will not attend any board meetings that are held during the TIP assessment period.</p>	