# Thurrock Council

## Hackney Carriage or Private Hire Driver – notification of a change in address

We will use your information to provide the service requested. We may share your personal data between our services and with partner organisations, such as government bodies and the police. We will do so when it is of benefit to you, or required by law, or to prevent or detect fraud. To find out more, go to [thurrock.gov.uk/privacy](http://thurrock.gov.uk/privacy). Get free internet access at libraries and community hubs.

### When you must notify us

As the holder of a Hackney Carriage or Private Hire licence, you must, within 7 days, notify our Licensing department of any change in your name or address, as stated on your licence.

### Licence details

|  |  |
| --- | --- |
| Badge number | Click here to enter text. |
| Plate number | Click here to enter text. |
| Private Hire Operator licence, if applicable | Click here to enter text. |

### Your NEW details

|  |  |
| --- | --- |
| Surname | Click here to enter text. |
| First name(s) | Click here to enter text. |
| Address, including postcode | Click here to enter text. |
| Home phone number | Click here to enter text. |
| Mobile phone number | Click here to enter text. |
| Email address | Click here to enter text. |
| Date that change takes effect (dd/mm/yyyy) | Click here to enter text. |

### Signature

For more details, go to [thurrock.gov.uk/taxi-licensing](http://www.thurrock.gov.uk/taxi-licensing)

**Signature:** Click here to enter text. **Date:** Click here to enter text.