

## Thurrock Strategic Infrastructure Board (TSIB)

### Meeting Minutes

**Date:** February 26, 2025

**Time:** 4:00 pm

**Location:** Room 4, 3rd Floor/ Microsoft Teams

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### Attendees

#### Board Members Present:

- Anthony Fletcher – Performance and Intelligence (Chair)
- Sarah Williams – Education
- Michelle Lucas - Education
- Natalie Smith – Communities
- Laura Last – Finance
- Nisshanth Narendran – Finance
- Ashley Baldwin – Planning
- Priscilla Omede – Performance and Support
- Helen Nicol – Legal
- Helen Horrocks – Public Health
- Peter Wright – Highways and Transport
- Gloria Ighodaro – Housing, Economic Development and Regeneration
- George McCullough – Regeneration

#### Apologies:

- Louise Neilan – Communications
  - Claire Demmel – Place
  - Sharon Stoltz – Public Health
  - Rocchina Raymond – Recreation and Leisure
  - Kate Kozlova-Boran – Economic Development and Skills
  - Keith Andrews – Housing Development
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### Agenda Points

#### Project Feasibility and Delivery

Ashley emphasised the need to focus on feasible and deliverable projects, ensuring that ongoing work translates into tangible outcomes.

#### Legal Update

Helen confirmed that legal comments have been added to the master spreadsheet. Priscilla noted that additional agreements need to be included as discussions have progressed. Ashley enquired whether a blanket response could be given for agreements past their repayment date. Helen clarified that each case requires individual review due to specific conditions.

## Project Tracking and Updates

Priscilla presented the updated tracking spreadsheet, developed collaboratively with teams, outlining agreements identified as feasible and their progress toward delivery. Specific dates and next steps were reviewed.

## Sector-Specific Updates & Actions

### Highways

- Delivery dates appear distant due to necessary feasibility studies, consultations, and design phases. Each project has individual updates.  
**Action:** Peter to provide a summary text on project status.

### Education

- Ashley requested that all comments be expanded to include programme dates and delivery timelines.

### Sports

- **Action:** Plan and agreement to be sent to **Helen** for **Ed** to confirm spending areas for agreement [10/50235/TTGOUT]

### Regeneration

- **Action:** Priscilla to contact the relevant service to ensure all comments include programme dates and delivery timelines.

## Board Approval Process

**Priscilla** presented a sheet requiring board approval for specific projects.

- Sarah – 3 items
- Natalie – 1 item (needs further work)  
**Action:** Laura to assess how to release funds for Natalie's item.
- All project items will be presented to the board to ensure compliance and approval.  
**Action:** Feasibility spreadsheet to be circulated to board members ahead of the next meeting for review and approval.

## Infrastructure Requirement List

Sarah enquired about the progress of the Infrastructure Requirement List. The board discussed the need for further review, ensuring community engagement in the process. This will be a focus for the new role being interviewed for on the 27<sup>th</sup> February.

## S106 Workshops & Next Steps

Ashley discussed the upcoming 18th February meeting regarding S106 workshops with the forum. Emphasising the importance of structuring the format correctly to ensure effectiveness.