

Tilbury Town Board

Notes of meeting / Key action points

9am to midday, 24 January 2020

Port of Tilbury Training Room

Attendance

Board Members:

- Cllr Mark Coxshall, Thurrock Council
- Jackie Doyle-Price, MP
- Simon Harper, Tilbury CLLD
- Lucy Harris, Creative People and Places Partnership
- Yewande Kannike, One Community
- Cllr Allen Mayes, Thurrock Council
- Peter Ward, Port of Tilbury

Council Support:

- Irina Blanks, Senior Project Officer
- Rebecca Ellsmore, Programmes and Projects Manager
- Camille James Programme Manager
- David Moore Interim Assistant Director, Place Delivery

Apologies:

- LEP
- Amazon

1.	Welcome and introductions	Action
JDP	<p>Welcomed everyone</p> <p>Tilbury always needed some love and we can make it a destination local residents can be proud of.</p> <p>Challenge now is to take full advantage of it, put together a bid that takes advantage up to £25M available.</p>	
2.	Introduction to the Towns Fund and Town Centre Context	
DM	<p>DM gave an overview presentation explaining the key features of the Towns Fund and outlining previous work in the area completed by the Council (presentation attached).</p> <p>DM noted that the overall timescale is still unclear and that the Board should be aware that the timeframe currently proposed may be compressed when further guidance is produced by MHCLG.</p> <p>The Board suggested that consultants who already familiar with Tilbury would be able to hit the ground running however noted that competition could bring innovation and new ideas.</p> <p>The Board supported the creation of an Advisory Group to provide a level of local consultation. A potential list of Members will be sent out by email after the meeting and other suggestions welcomed.</p>	
	Action 1: TBC to issue initial proposed Advisory Group Members, Board Members to provide further suggestions.	TBC / Board
	<p>It was noted that the Council has a range of useful online consultation tools.</p> <p>The Board agreed the Tilbury Investment Plan area would cover Calcutta Road, Civic Square and South of Anchor Field linking to Fort North and Forth West and around the Ferry Square. The Board supported the Strategic Arc as a focus for activity.</p> <p>It was noted that an IMC (Integrated Medical Centre) is currently planned for the Civic Square.</p>	
	Action 2: Provide update on Tilbury IMC progress	TBC
	<p>Cllr Coxshall noted there is no wider design framework in Tilbury, this can be captured in the vision for the Investment Plan.</p> <p>The Board discussed:</p> <ul style="list-style-type: none"> • Future use of the Police station building • Lack of community space • The River front and open space • Leisure development • Connectivity issues • Public Realm improvements • Technical Infrastructure <p>Port of Tilbury has provided significant s.106 contributions towards electronic signage that links the bus and trains service information in April last year.</p>	
	Action 3: Provide information on the Tilbury Community Centre (opposite police station)	TBC

	Action 4: Provide update on use of S106 contribution for electronic signage from port of Tilbury	TBC
	Action 5: Provide update on other S106 money available to spend in Tilbury	TBC
	The Board agreed the need to establish what other projects are already ongoing in Tilbury	
	Action 6: Develop a list of projects happening in Tilbury (TBC to collate)	Board / TBC
3.	Role of the Board	
JDP	Town Investment plan is owned by the Board Group. The Board wanted clarity on who signs off the Investment Plan, with the expectation being that it is within the Board's remit.	
	Action 7: Confirm TBCs governance procedure for Investment Plan sign off	TBC
	Approved: The Chair and Deputy chair were unanimously agreed Chair: Peter Ward Deputy Chair: Jackie Doyle-Price	
4.	Proposed agenda focus and meeting schedule	
PW	Proposed agenda agreed, subject to further MHCLG guidance Agreed meetings will held at 09.00 on Fridays on a monthly basis	
	Action 8: Send six meeting invites out for the next 6 months	TBC
5.	Any Other Business	
PW	Action 9: Set up a council Towns Fund email address and Objective Connect	TBC
	Action 10: Send ideas to TBC to check land ownership and any constraints	Board
	Part of Tilbury Town Board vision needs to capture what is currently going on in the voluntary sector. Andy could help with the list as well. Noted that MHCLG need to advise whether funding will be capital or revenue. The Board mentioned ongoing financial sustainability is an issue and suggested developing social enterprise model could help to address this.	
	Action 11: Distribute any additional information from MHCLG when it will become available	TBC
	Action 12: Provide ownership for Calcutta club, old post office and Council land holdings	TBC
	Action 13: Provide a list of listed buildings in Tilbury	TBC
	Essential part of the vision: open up the River Front. Board discussed Role of English Heritage in Tilbury The Board reviewed the proposed agenda and agreed to set up the priorities that consistent with it.	

Action 14: Provide review of functionality of Council's Consultation portal	TBC
Action 15: Provide a list of consultants already working in Tilbury	TBC
Action 16: Provide indicative budget for expenditure of £140,000	TBC
Action 17: Confirm if there is plans on developing a community space on Broadway Estate	TBC
Action 18: Provide information on proposals for second Thames barrier	TBC