

# Thurrock Council volunteer role description

## Civil protection and emergency planning facilities volunteer

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|---------------------|---|
| <b>Supported by</b> | Emergency Assistance Centre (EAC) Manager, On-call Duty Officer and Emergency Planning team                             |
| <b>Role summary</b> | Undertaking a facilities support role within an EAC   |
| <b>Location</b>     | Designated EACs across Thurrock.  |
| <b>How to apply</b> | Complete the application form at <a href="http://www.thurrock.gov.uk/volunteering">www.thurrock.gov.uk/volunteering</a> |

### Tasks and responsibilities

You will be expected to:

- support the EAC Manager to co-ordinate and supervise all facilities that are required for an EAC – this can range from ensuring that clear and correct signage is displayed to creating a designated smoking area for evacuees

### Skills and experience

You must:

- be able to communicate effectively with people of different ages, physical and psychological needs and varying backgrounds who are faced with a difficult and stressful situation

You may have experience within a facilities based role and/or of site management.

### Time commitment

As emergency incidents are not frequent, it will be an 'as and when' role. It could be during the day, at the weekend or during the night, whenever there is an emergency.

### Support you will get

We will:

- give you the training and support you need to do this role

**This role requires a Disclosure and Barring Service (DBS) check.**