

Thurrock Council volunteer role description

Thurrock Adult Community College Volunteer Learning Support Assistant

Supported by	Programme Manager
Role summary	Providing support to adult learners.
Location	Old Courthouse, Orsett Road, Grays, RM17 5DD
How to apply	Complete the application form at www.thurrock.gov.uk/volunteering

Tasks and responsibilities

You will be expected to:

- provide peer support to our learners
- support learners, either in small groups or one-to-one using questioning techniques
- support learners whose first language might not be English
- support learners with other barriers to learning
- speak with tutors about groups or individuals that may need more support
- attend provided training as required for the role

Skills and experience

You must:

- be reliable
- have good listening skills
- be patient when supporting others
- be clear in your speaking and handwriting
- ideally have a level 2 qualification (GCSE A-C) in literacy and numeracy, but this is not a requirement

Time commitment

You must be able to commit to a full course, once or twice a week – 2 to 2.5 hours per session – from September to February or from February to July. This will be agreed once you apply.

Support you will get

We will:

- provide relevant training – Thurrock Adult Community College courses will be provided to help you carry out your role, including safeguarding training
- pay reasonable expenses, as agreed by your volunteer manager
- provide a positive and rewarding volunteering experience

This role requires a Disclosure and Barring Service (DBS) check.