

# *Declaration of Acceptance of Office*

I<sup>(1)</sup> .....

Having been elected to the office of<sup>(2)</sup> .....

Of<sup>(3)</sup> .....

**DECLARE** I take that office upon myself and will duly and faithfully fulfil the duties of it according to the Council's Constitution and the best of my judgement and ability. I undertake to observe the Council's adopted Code of Conduct for Councillors which is expected of members.

Signed .....

Date .....

*This declaration was made and signed before me.*

Signed .....

*Proper Officer of the Council<sup>(4)</sup>*

Date .....

(1) Insert the name of the person making the declaration.

(2) Insert "member" or "Mayor" as appropriate.

(3) Insert the name of the authority of which the person making the declaration is a member or mayor.

(4) Where the declaration is made before another person authorised by section 83(3) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration<sup>(a)</sup>.

(a) Under section 83(3) of the Local Government Act 1972, a declaration for members or elected mayors of a county, district or London borough council shall be made before two members of the council, its elected mayor, its proper officer, a justice of the peace or magistrate in the United Kingdom, the Channel Isles or the Isle of Man, or a commissioner appointed to administer oaths in the Supreme Court. A declaration of members of parish councils shall be made before a member or the proper officer of the council.