

Microsoft License Statement

Introduction

GENERAL OVERVIEW

This Microsoft License Statement is an estimate of license entitlements by product and version based on the Volume License agreements and purchase transactions under those agreements (as reported by resellers to Microsoft).

HOW TO USE THIS MICROSOFT LICENSE STATEMENT

The Microsoft License Statement is organized into the following tabs, additional details can be found on the individual tabs

[Organization Summary Tab](#)

Use this tab to verify the scope of the Microsoft License Statement. This includes reviewing the Microsoft License Statement Type, the Organizations included, the Agreement Names Found, and the Search Keywords used.

[License Summary Tab](#)

Review the summary of Effective Quantities by product and version to analyze what licenses your organization is entitled to use.

[Transaction Summary Tab](#)

Use this tab to quickly view and filter the detailed transaction data included in the Microsoft License Statement

[License Agreements Tab](#)

Use this tab to further verify the scope of the Microsoft License Statement by reviewing the detailed list of agreements included

[Transaction Data Tab](#)

Use this tab for additional analysis of all transactions under the agreements included in the Microsoft License Statement

[Frequently Asked Questions and Glossary Tab](#)

Use this tab to obtain answers to common questions and terminology definitions

MICROSOFT LICENSE STATEMENT LIMITATIONS

The Microsoft License Statement is based on the set of agreements associated with the organization as summarized on the Organization Summary tab and as listed on the License Agreements tab. It is important to verify the lists of the Organization Summary tab and on the License Agreements tab to ensure that the relevant information is included.

- The Microsoft License Statement only contains information for Microsoft licenses acquired through volume licensing programs and does not reflect information for licenses acquired via retail and/or Original Equipment Manufacturer (OEM)
- Licenses acquired in the last 45 days may not be included in this license statement, due to reseller reporting time frames.
- Microsoft records license transfers in hardcopy format only (e.g. transfers as a result of a merger/acquisition). For this reason, if transfers have occurred, they may not be reflected in this Microsoft License Statement.
- Enterprise Agreements can be complex and are calculated using standard assumptions that may not apply to every situation. Enterprise Agreements with non-standard terms and conditions may require additional review by a Microsoft representative.

ADDRESSING QUESTIONS

If there are questions regarding this statement, please contact your Microsoft representative and provide the following information:

- Name of organization for which the Microsoft License Statement was prepared.
- Contact name, email, and phone number for follow-up questions.
- Detailed explanation of the question and any supporting information.

LEGAL DISCLAIMER

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The Microsoft License Statement does not analyze eligibility to acquire upgrades or maintenance upgrade types of licenses, based on the date of acquisition.

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