

HSF4 Delivery plan



1) LA details		
Local authority	LA code	Has the return been completed in full?
Thurrock UA	LA072	✔

**Notes**  
 To complete the Governance tab, please ensure to:  
 a) choose your Local Authority name in Table 1  
 b) enter the return date in Table 2 (dd/mm/yyyy)  
 c) complete all cells in Table 3

A summary and explanation of the traffic light system is included below and in the guidance tab. It details how the system is applied throughout the template.

When a green circle with a white tick appears next to Tables 1 to 3, the tables are compliant.

When a green circle with a white tick appears in Table 1 "Has the return been completed in full?", the delivery plan is compliant and ready for submission.

2) Reporting period		
Reporting period	Report type	Return date (dd/mm/yyyy)
01/04/2023 - 31/03/2024	Delivery Plan	25/04/2023

3) Governance					
Cabinet Member (name)	Cabinet Member's email	Is the Cabinet Member copied into the return email? (dropdown)	Section 151 Officer (name)	Section 151 Officer's email	Is the Section 151 Officer/CFD copied into the return email?
Clr G Snell	<a href="mailto:gsnell@thurrock.gov.uk">gsnell@thurrock.gov.uk</a>	Yes	Jonathan Wilson	<a href="mailto:WilsonJ@thurrock.gov.uk">WilsonJ@thurrock.gov.uk</a>	Yes

4) Totals				
Anticipated spend for vulnerable households (£)	Anticipated admin costs (£)	Anticipated total LA spend (£)	Allocation (£)	Percentage of allocation accounted for in delivery plan (%)
£ 2,480,082.00	£ 110,000.00	£ 2,590,082.00	£ 2,590,082	100%

**Traffic Light Guidance System**

The traffic light guidance system is used throughout this workbook to help inform the user, Cabinet Member and Section 151 officer of any outstanding required inputs. The icons can be found next to each table.

The green circle with a white tick indicates that the adjacent table is compliant.

The red circle with a white cross indicates that the adjacent table is non-compliant.

For LA/FED use only:	
Governance	✔
Spend	✔
Volumes	✔
Households helped	✔
Planned activities	✔

End

Thurrock Council  
Released Under FOI