

Market Sustainability and Improvement Fund (MSIF): information to be reported by each local authority

Version 1.0

Background and context

The Market Sustainability and Improvement Fund (MSIF) was announced at the 2022 autumn statement, with the primary purpose of supporting local authorities to make tangible improvements to adult social care services in their area. In July 2023, the government announced a further £570m across 2023 to 2024 and 2024 to 2025 as part of the Market Sustainability and Improvement Fund (MSIF) Workforce Fund.

For 2024 to 2025, these 2 funds have been merged into a single Market Sustainability and Improvement Fund worth £1,050m. The primary purpose of the fund in 2024 to 2025 is to support local authorities to maintain improvements made from 2023 to 2024 within the fund target areas. This funding is also expected to support local authorities to seek further improvements to adult social care services in their area, in particular to build capacity and improve market sustainability.

As set out in the guidance for each grant, local authorities are required to submit both an initial and final report in each year of the fund, confirming how the funding has been spent and performance against each of the three target areas.

Instructions

The initial report for 2023 to 2024 was submitted to the department by local authorities in May 2023. This Excel template consists of 2 parts:

Part 1 (yellow tabs) is the final report for the 2023 to 2024 fund.

Part 2 (blue tabs) is the initial report for the 2024 to 2025 fund.

Given that this template includes 2 different reports covering 2 different years, it is important that the person completing the template takes time to read the Guidance tab at the beginning of each section in order to minimise the risk of incorrect data being entered.

Local authorities must use this Excel template to return the required information for both the 2023 to 2024 final report and 2024 to 2025 initial report to DHSC by **11.59pm on 22 May 2024**. Once completed, this template should be submitted to the department by emailing MSIFCorrespondence@dhsc.gov.uk and attaching a copy. Further details on the required information can be found in the relevant tab. Any questions regarding the metrics, template or submission process should be directed to MSIFCorrespondence@dhsc.gov.uk.

Local authorities are reminded that, in addition to this template, they are also required to submit an MSIF Capacity Plan for 2024 to 2025. This must be submitted by 11:59pm on 10 June 2024.

Conditions and data validation

This template makes use of data validation checks to ensure that reports have provided the required information. In order for the report to meet the reporting requirements of the department, it must meet all the conditions set out below. The coloured box beside each condition will turn green if the condition is met and remain red if it is not. If a return has not met a given condition, the local authority will be asked to explain why they were not able to provide the required piece of information and may be asked to resubmit.

Condition**2023 to 2024 MSIF Spend Return**

Has a local authority been selected?

Has a name and email address been provided?

Has the local authority confirmed that the 2023 to 2024 MSIF funding was spent in full on adult social care?

Has the local authority confirmed that the Fair Cost of Care portion of the 2023 to 2024 funding was used to maintain fee uplifts?

Has the local authority confirmed which target areas they focused on in 2023 to 2024?

Has the local authority confirmed spend on each target area as part of MSIF in 2023 to 2024?

Are the administrative costs of the fund below the limit for the local authority? (Up to £10,000 or 0.3% of the local authority's total MSIF funding allocation - whichever value is greatest.)

Does the total spend match the total 2023 to 2024 MSIF funding allocation?

Has the condition been met?

Yes

Yes

Yes

Yes

Yes

No

No

Yes

2023-24 MSIF Workforce Fund Spend Return

Has the local authority confirmed that the 2023 to 2024 MSIF Workforce Fund funding was spent in full on adult social care?

Has the local authority confirmed which target areas they focused on in 2023 to 2024 with the MSIF Workforce Fund funding?

Has the local authority confirmed spend on each target area as part of the MSIF Workforce Fund in 2023 to 2024?

Does the total spend match the total 2023 to 2024 MSIF Workforce Fund allocation?

Yes

Yes

No

Yes

2023-24 Fee Rates

Has the final average 2023 to 2024 fee rate for the following types of care been provided:

Homecare 18+

Care homes without nursing 65+

Care homes with nursing 65+

Care homes without nursing 18-64

Care homes with nursing 18-64

Supported Living 18+

Yes

Yes

Yes

Yes

Yes

Yes

2023-24 Waiting Times

Has either the preferred metric for waiting times, or an alternative metric for waiting times, been provided?

If an alternative metric has been provided, has relevant information about the metric and/or data been provided?

Yes

N/A

2023-24 Workforce

Has the total number of recruits in local authority commissioned care providers in the local authority area in April 2024 been provided?

Has the total number of staff leaving a job with a local authority commissioned care provider in the local authority area in April 2024 been provided?

Has the total number of providers who provided the information relating to number of recruits and staff leaving been reported?

Has the total number of providers eligible to provide the information been reported?

Yes

Yes

Yes

Yes

2024-25 Spend Return

Has the local authority confirmed that the 2024 to 2025 MSIF funding has been allocated in full to adult social care?

Has the local authority confirmed that the Fair Cost of Care portion of the 2024 to 2025 funding has been used to maintain fee uplifts?

Has the local authority confirmed which of the target areas they have decided to focus on in 2024 to 2025?

Has the local authority confirmed planned spend on each target area as part MSIF in 2024 to 2025?

Are the administrative costs of the fund for 2024 to 2025 below the £5,000 limit for the local authority?

Does the total planned spend match the total 2024 to 2025 MSIF funding allocation?

Yes

Yes

Yes

No

No

Yes

2024-25 Fee Rates

Has the provisional average 2024 to 2025 fee rate for the following types of care been provided?

Homecare 18+

Care homes without nursing 65+

Care homes with nursing 65+

Care homes without nursing 18-64

Care homes with nursing 18-64

Supported Living 18+

Yes

Yes

Yes

Yes

Yes

Yes

Have all the conditions been met?

No
