

Market Sustainability and Improvement Fund (MSIF) 2024 to 2025: Information to be reported by each local authority

2024 to 2025 MSIF Capacity Plan

Version 1.0

Background and context

As part of the conditions of the Market Sustainability and Improvement Fund (MSIF) in 2024 to 2025 (condition 6), local authorities are required to submit a Capacity Plan containing quantitative and qualitative data on adult social care capacity. Further details on grant conditions can be found in the published MSIF guidance: <https://www.gov.uk/government/publications/market-sustainability-and-improvement-fund-2024-to-2025>

These plans will provide insight into local adult social care market capacity, and assurance that plans are in place to meet total need for different types of care. Unlike in 2023 to 2024, DHSC WILL publish a report in 2024 to 2025 summarising the key findings from the submissions. This report will be published alongside the data and information provided by local authorities in the quantitative and qualitative returns. As such, local authorities DO NOT have to publish their own MSIF Capacity Plan return for 2024 to 2025.

The MSIF capacity plans will report on activity and capacity for long-term (> 6 weeks) services only. Data on short-term services will be collected via the Better Care Fund (BCF) capacity and demand plan. Local authorities are strongly encouraged to co-ordinate with the relevant integrated care boards through their local health and wellbeing board to ensure the information provided across both plans is consistent. As part of this return, local authorities will be asked to confirm that this co-ordination has taken place and the information is, to the best of their knowledge, consistent with what will be reported via the BCF.

Instructions

- As set out in the published guidance, local authorities must use this template to report information on:
 - **annualised commissioned totals for 2023 to 2024 for each service type.** This includes both the number of clients accessing long-term care during the year and the number of units of each service type commissioned.
 - **best estimate of 2024 to 2025 annual commissioned total.** Local authorities are asked to report their best estimate of how much of each service type they expect to commission across 2024 to 2025
 - **best estimate of 2024 to 2025 commissioned total by quarter.** To aid with in-year comparisons with Client Level Data (CLD), local authorities are asked to report their best estimate of the care they expect to commission across 2024 to 2025 broken down by quarter
 - **how the local authority expects to commission this care.** For each service, local authorities are asked to select a banded estimate that best approximates the percentage of total care they expect to commission according to different commissioning methods
 - **best estimate of available capacity across 2024 to 2025.** For each service type, local authorities are required to report their best estimate of the maximum capacity in their market that is available to the local authority in line with current commissioning practices
 - **estimated percentage of available capacity that local authorities expect to use.** Local authorities are asked to select the option that best describes their capacity situation for each service type
 - **best estimate of capacity situation in each quarter of 2024 to 2025.** Local authorities are asked to select the option that best describes their expected capacity situation in each quarter of 2024 to 2025

Further details on each of the required pieces of information, including definitions can be found on the following tab.

Local authorities must use this Excel template to report the required information to DHSC by **11:59pm on 10 June 2024**. This reporting template should be submitted to the department by emailing MSIFCorrespondence@dhsc.gov.uk. Further qualitative information will be collected in a separate template. Any questions regarding the data template or submission process should be directed to MSIFCorrespondence@dhsc.gov.uk.

Conditions and data validation

This template includes a set of data validation checks to ensure that returns have provided the required information. In order for the return to meet the reporting requirements of the department, it must meet all of the conditions set out below. The coloured box beside each condition will turn green if the condition is met and remain red if it is not. If a return has not met a given condition, the local authority will be asked to explain why they were not able to provide the required piece of information and may be asked to resubmit.

Condition	Has the condition been met?
General information (Question 1-3)	
Has a local authority been selected?	Yes
Has a name and email address been provided?	Yes
Has the local authority confirmed that they co-ordinated with their local health and wellbeing board to ensure the information provided is consistent with that returned via the BCF?	Yes
2023 to 2024 annual commissioned totals (Question 4)	
Has the required information for the number of clients accessing the following types of care been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Has the required information for the number of bed weeks/contact hours/placements commissioned for the following types of care been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
2024 to 2025 expected commissioned totals (Question 5)	
Has the required information for the number of clients expected to access the following types of care been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Has the required information for the number of bed weeks/contact hours/placements expected to be commissioned for the following types of care been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Expected commissioning methods (Question 6)	
Has the required information for how the local authority expects to commission care (in terms of the number of clients accessing care) for the following types of care been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Has the required information for how the local authority expects to commission care (in terms of the number of bed weeks/contact hours/placements commissioned) for the following types of care been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
2024 to 2025 expected commissioned totals broken down by quarter (Question 7)	
Has the required information for the number of clients expected to access the following types of care by quarter been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Has the required information for the number of bed weeks/contact hours/placements expected to be commissioned for the following types of care by quarter been provided?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes

Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
2024 to 2025 estimated available capacity (Question 8)	
Has the required information for the maximum number of supported potential clients with the following types of care been provided?	
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Has the required information for the maximum number of bed weeks/contact hours/placements available for the following types of care been provided?	
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
2024 to 2025 expected capacity situation (Question 9)	
Has an option describing the expected capacity situation for the following service types (in terms of the number of clients accessing care) been selected?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Has an option describing the expected capacity situation for the following service types (in terms of the number of bed weeks/contact hours/placements commissioned) been selected?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
2024 to 2025 expected capacity situation by quarter (Question 10)	
Has an option describing the expected capacity situation in each quarter for the following service types been selected?	Yes
Long Term Support - Nursing: 65+	Yes
Long Term Support - Nursing: 18-64	Yes
Long Term Support - Residential: 65+	Yes
Long Term Support - Residential: 18-64	Yes
Long Term Support - Community (Total): 65+	Yes
Long Term Support - Community (Home Support): 65+	Yes
Long Term Support - Community (Supported Living): 65+	Yes
Long Term Support - Community (Total): 18-64	Yes
Long Term Support - Community (Home Support): 18-64	Yes
Long Term Support - Community (Supported Living): 18-64	Yes
Have all the conditions been met?	Yes